

**Charlotte County  
Board of County Commissioners  
Staff Report  
July 2016**

**Budget & Administrative Services**

**Fiscal Services**

- Grants Support
- Held training session with Tourism staff to discuss grant application and acceptance process. Provided alternative ways of handling routine grant program applications for short notice events including establishing a resolution for County Administrator approval. Also discussed the purpose of grant policy/processes as related to audit, internal controls, funding transparency and tracking.
- Staff participated in the Federal Grants Management Training held on July 19 – 20. This training was hosted by Charlotte County at the Charlotte Harbor Event Center in conjunction with the US Department of Treasury. This training was provided regionally by the US Department of Treasury with staff from 6 counties in attendance – Charlotte, Citrus, Lee, Manatee, Pinellas and Sarasota.
- Staff participated in a webinar titled “Internal Controls – From A to Z How and to Why” presented by Florida Government Financial Officers Association (FGFOA). The webinar covered the concepts an organization needs to consider when designing and implementing effective internal controls enterprise wide. Explored how and why fraud occurs. The learning objectives: Understanding risk and where it originates, importance of implementing effective internal controls, and Best practices on different internal control related concepts.
- July 12, 2016 Board approved the FY16/17 Detailed Work Plan budget for arthropod (mosquito) control.
- Public Safety Grants
- Received notification from the Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) announcing the FY 16 allocation for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$73,722. The BCC approved the Letter of Participation and the allocation will be shared by the Charlotte County Sheriff’s Office, Punta Gorda Police Department, and the Human Services Department.
- Submitted the 3<sup>rd</sup> quarter programmatic and financial reports for the Department of Justice (DOJ) Bureau of Justice Assistance (BJA) FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.
- Prepared and submitted 4<sup>th</sup> quarter expenditure and activities report to the State of Florida for Emergency Management Preparedness and Assistance Grant on agreement 16-BG-83-09-18-01-008 for the period of Apr 1 – Jun 30, 2016. The reimbursement request for the period totaled \$21,146.65.
- Prepared and submitted 4<sup>th</sup> quarter expenditure and activities report to the State of Florida for Emergency Management Performance Grant on agreement 16-FG-4D-09-18-01-075 for the period of Apr 1 – Jun 30, 2016. The reimbursement request for the period totaled \$43,312.13
- Prepared and submitted 3<sup>rd</sup> quarter expenditure and activities report to the State of Florida for the Homeland Security CERT Program subgrant on agreement 16-CI-S9-09-18-01-343 for the period of Apr 1 – Jun 30, 2016. There were no expenditures.
- Prepared and submitted the 3<sup>rd</sup> period expenditure and financial report to the FL Department of Health for the EMS County Pre-Hospital Grant on award C4008 for the period Apr 1 – Jun 30, 2016. There were no expenditures reported.
- Received executed state-funded subgrant agreement from the State of Florida, Division of Emergency Management for FY2017 Hazards Analysis Update under contract #17-CP-11-09-18-01-182. The grant is for \$3,793.00.
- July 12, 2016 Received approval from the BCC to apply for the 2017 Citizen Corps/CERT Program Sub-grant Application for \$10,000.00.
- Human Services Grants
- Requested a total of \$172,067.19 in grant reimbursement claims:

- \$23,364.01 to Area Agency on Aging for the Older Americans Act Grant (OAA)
- \$64,444.59 to Area Agency on Aging for the Community Care for the Elderly Grant (CCE)
- \$26,443.76 to Area Agency on Aging for the Alzheimer's Disease Initiative Program (ADI)
- \$8,012.48 to Area Agency on Aging for the Home Care for the Elderly Program (HCE)
- \$4,276.24 to Department of Economic Opportunity for the Community Services Block Grant Program (CSBG)
- \$33,527.21 to Department of Economic Opportunity for the Low Income Home Energy Assistance Program (LIHEAP)
- \$11,998.90 to Department of Children and Family Services for the Emergency Services Grant (ESG)
- Staff attended the Area Agency on Aging (AAA) meeting in North Fort Myers. AAA of Southwest Florida is designated as the Planning and Service Area 8 by the State of Florida Department of Elder Affairs, the agency administers federal and state funded programs.
- MAC Grants
  - Processed Boater Revolving Fund Subrecipient reimbursement requests for the following projects:
    - Sundown Harbor Patrol Flights (s391602) for the period June 1 - 30, 2016. The reimbursement for the period totaled \$1,759.00.
    - Bay Scallops Restoration (s391503). The reimbursement totaled \$1,048.00.
    - City of Punta Gorda Sewage Pump Out Boat (s391519). The reimbursement totaled \$1,020.41.
    - Miscellaneous Expenditures for Water-Based Operations – Marine Education (s391605). The reimbursement totaled \$1,524.95.
  - Artificial Reef Construction and Monitoring (s391606). The reimbursement totaled \$4,999.96.
  - Received a total of \$23,866.91 in grant reimbursement claims from West Coast Inland Navigation District (WCIND):
    - \$2,765.16 for Contract C193 (s391613) – CCSO Marine Patrol Overtime.
    - \$21,101.75 for Contract C197 (s391615) – Charlotte Harbor Environmental Center Education Grant.
  - Staff was interviewed by Public Information Office in support of a developing West Coast Inland Navigation District (WCIND) documentary.
- Transit Grants
  - Received a total of \$29,576.00 in grant reimbursement claims:
    - \$ 19,385 from Federal Transit Administration for FY 12 Sec. 5307 grant
    - \$ 6,241 from Federal Transit Administration for FY 13 Sec. 5307 grant
    - \$ 3,950 from Federal Transit Administration for FY 14 Sec. 5307 grant
  - Received a total of \$29,874.00 in grant reimbursement claims from Florida Department of Transportation for the Transportation Disadvantaged Trip and Equipment Grant.
  - Staff met with Transit Operations to respond to Triennial audit findings. Corresponding Standard Operating Procedures (SOPs) were created in response to the audit.
  - Prepared and submitted Federal Financial Reports (FFRs) to Federal Transit Administration for Urbanized Area Formula Grant 5307 on agreements FL-90-X800-00, FL-90-X827-01, FL-90-X860-00 for the period of April 1, 2016-June 30, 2016.
- MPO Grants
  - Charlotte County MPO held a special meeting on July 26, 2016 for discussion and comment on U.S Department of Transportation notice of Proposed Rulemaking (NPRN) on MPO Coordination and Planning Area Reform in the Federal Register.
- Reviewed Progress Report Sec. 112 PL Funds to Florida Department of Transportation for Sec.112 PL Funds on agreement A5684 for the period of 8<sup>th</sup> quarter April-June 2016. The reimbursement request for the period totaled \$116,127.06.
- Mosquito Grant

- Prepared and submitted Arthropod Control Monthly Report to Florida Department of Agriculture and Consumer Services for Mosquito Control Contractual Service Agreement #022278 for the period of June 1-30, 2016.
- Mosquito Control received a contract for services to the Department of Health in the amount of \$29,581.24 in response to the Zika virus. The contract begins August 1, 2016.
- Tourism Grant
- Received approval to apply for the Florida Sports Foundation Grant program for \$5,000.00 that will support the Waterfest event occurring in November 2016.
- Road Grants
- Received a total of \$418,430.15 as follows:
  - \$140,296.00 from FDOT for traffic signal maintenance
  - \$195,698.16 from FDOT for highway lighting maintenance
  - \$ 82,435.99 from FDEP for Stump Pass Monitoring
- Invoiced a total of \$56,625.94 as follows:
  - \$ 49,125.500 to FDOT for traffic signal timing analysis
  - \$ 7,500.44 to FDOT for US 41 right of way maintenance
- Justice & Mental Health Collaboration Grant
- Completed semiannual progress report and quarterly financial report. Submitted the monthly draw down of \$7,750 for Charlotte Behavioral Health Care's services
- Operating Support
  - Provided staff support for the Tourist Development Council.
  - Staff attended Peace River Professional Staff meeting and the Peace River Water Authority Board meeting.
  - Conducted projections training for fiscal staff.
  - Completed and submitted data to the Florida Benchmarking Consortium.
  - Staff attended KPMG Workshop on Outcomes in an effort to complete Budget and Administrative Services strategic plan.
  - Assisted Public Works with obtaining Credit Card POS machine for Cemetery payments.
  - Continued analysis on Utilities Engineering labor charges to Utilities CIP's in pursuit of the goals outlined by the KPMG Operating Audit document.
  - Worked with HR to finalize Extension staffing analysis
  - Completed annual Stadium grant report for submission to Dept. of Economic Opportunity
  - Participated with Information Technology, the Utility Department, and the Clerk's Finance Department on advancement of the new Customer Service Software.
  - Provided staff support for the monthly Charlotte-Desoto Building Industry Oversight Committee
- Accounts Payable/Receivable Support
  - Met with Public Works staff concerning their request for a credit card POS system for the purpose of taking credit card payments for the sale of cemetery lots and future collection of violation fees.
  - Invoiced a total of \$6,111.31 for Public Safety:
    - \$584.23 to the Airport Authority for vehicle repairs
    - \$5,527.08 for VPI Recorder annual maintenance
  - Received a total of \$4,915.20 for Public Safety:
    - \$4,915.20 for VPI Recorder annual maintenance
  - EMS Collection payments – processed 50 payments totaling \$6,631.53 for July.
  - EMS Refunds – processed 81 refunds for overpayments received by ADPI totaling \$16,981.96 for June.
  - Processed a payment to the Tampa Bay Rays in the amount of \$41,000.00 for the County's 50% of the annual field equipment lease.
  - Received a rent payment of \$187,852.00 from the Tampa Bay Rays.
  - Invoiced the Tampa Bay Rays \$618.40 for the quarterly fuel reimbursement.
  - Murdock Village CRA:
    - Public Works charges: \$-0-
    - Real Estate Services charges: \$-0-

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- interest & fees expensed: \$290,788.53
- Principle Payment: \$765,960.56
- Parkside CRA:
- Elkcam Blvd Multi Use Path project billings: \$-0-
- Harbor Blvd Amenities design project billings: \$ -0-
- Multi-use Trails & Greenway design project billings: \$729.17
- Capital Support
  - Extracted all Harbor Walk Phase 1B funding and expenditures from the Charlotte Harbor Gateway project and created new CIP sheet for Harbor Walk Phase 1B
  - Created Murdock Village Planning Grant file in SharePoint and uploaded the Novus item, the application, and the FDEO selection letter.
  - Initiated request for an improved project from FEMA for Stump Pass.
  - Prepared for and attended the MSBU Public Hearings for Utilities and Public Works.
  - Met with Public Works to discuss updating Activity Daily Production information for FY17/18 budget.
  - Provided a monthly project budget status update to Public Works, Facilities and Community Services
  - Attended Disaster Recovery training session provided by SynergyNDS
  - Worked on creating budget files for the two new capital funds created as part of the funding mechanisms for building infrastructure: Infrastructure Fund will receive the “excess fees” from the Sheriff’s budget, and the Growth Increment Fund will receive the ad valorem revenues from new construction, and linking the project budgets to their respective revenue sources
  - For the new Facilities R&R project, met with the Facilities Project Manager to review the detail data that will provided the summary budget information for work already completed or in progress to delete “budget” dollars that are already included in the current year; waiting for feed-back from the department. This is an on-going item.
- Analytical Support
  - Balanced all funds and reconciled the budget entries to the FY16/FY17 Budget Change List for the July 14<sup>th</sup> Tentative Budget Workshop.
  - Completed the DOR taxable valuation and millage reports in e-TRIM and updated the information with the millage approved by the board at the July 14<sup>th</sup> Tentative Budget Workshop.
  - Reviewed the TRIM packet with Administration and the County Administrator certified the Proposed Millage back to DOR and the Property Appraiser by the August 1<sup>st</sup> due date.
  - Completed quarterly disbursements of \$36,093 for the Public Defender, and \$32,125 for the State Attorney.
  - Completed Check requests of \$50,000 for Charlotte Behavioral Health Care and \$20,000 for Drug Free Charlotte to be paid from the Drug Abuse Trust Fund
  - Finalized the 3<sup>rd</sup> Quarter Budget Adjustments in the Novus Agenda system.
  - Prepared back up documentation for the July tentative budget presentation.
  - Completed Public Records Request on Federal and State Revenues
  - Provided analysis and report on historical and current on position counts for Constitutional Officers

## I.T.

- July Projects/Accomplishments:
- Active Projects
- Banner CIS Upgrade (Hansen Technologies) - 87 % complete - estimated main project completion date – 11/1/2016
- MSBU Application Upgrade - 31 % complete - estimated completion date – 3/1/2017
- ArcGIS Server Upgrade – 75 % complete - estimated completion date – 8/19/2016
- BMC Footprints Service Core - 79 % complete - estimated completion date – 8/22/2016
- Utilities Department Data Management - 46 % complete - estimated completion date – 7/30/2017
- Office 2016 – 10% - estimated completion date – 11/18/2016

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- Purchasing Vendor Management System (SharePoint) – 36 % complete – estimated completion date – 5/2/2017
- IVR Selectron Replacement – 52 % complete – estimated completion date – 10/31/2016
- Accela 8.0 Upgrade – 60% complete – estimated completion date – 8/31/2016
- Library Public PC Hardware Upgrade – 78% complete – estimated completion date – 9/2/2016
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- Completed Projects–
- Payment Card Industry Data Security Standard (PCI DSS) Self-Assessment – Information Technology, working with an expert consultant in the field of PCI compliance, completed a self-assessment which will be very helpful insuring the county is compliant with the latest requirements in handling sensitive credit card data.
- Network Services office renovation – The Network Services group within IT completed a re-work of its office space which provides a much needed and valuable ability to oversee the county's extensive network infrastructure in a way that provides immediate visibility into any network interruptions or potential interruptions and the space also allows for easy collaboration and communication among network staff.
- GIS Tools Upgraded – The GIS group completed 2 important upgrades to its GIS tool kit: GIS Sidwell Parcel Builder which is a parcel mapping solution for ArcGIS software. Parcel Builder provides users with a comprehensive GIS-based land records management solution that is fully compliant with the newest technology. The GIS Address Data Model Tool is an internally developed solution that adds points to related streets in a database structure. This was a dependent upgrade in preparation for ArcGIS upgrade.
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- July Call Statistics:
- Request for Service Opened Last Month – (requests for new hardware or software products and features...etc.) = 215 ↓66
- Request for Service Closed Last Month – (requests for new hardware or software products and features...etc.) = 228 ↓66
- Incidents Opened Last Month – (hardware or software that is not functioning properly) = 543 ↑30
- Incidents Closed Last Month – (hardware or software that is not functioning properly) = 523 ↓13
- Contacts received through Helpdesk – (This is comprised of phone calls, e-mails, web portal & Walk-in Traffic) = 890 ↓102

## **Purchasing**

- Quotes due and received:
  - 16-408 Dollar General Burnt Store Road Water Main Extension
  - 16-404 Installation of Environmental Fencing – Annual
  - 16-381 Fire Suppression System Service – Annual
  - 16-399 USGA Greens Grade Sand – Annual
- Pre-bid meetings held:
  - 16-225 Harbour Heights Sidewalk and 6" Force Main
  - 16-143 Charlotte County Erosion Control Project
  - 16-334 County Right of Way Landscape Maintenance – Annual
  - 16-392 Asphalt Texturing Rotonda Bridges
  - 16-327 Tree Trimming and Removal – Annual
  - 16-409 Water and Wastewater Chemicals – Annual
  - 16-402 Fiberglass Interceptor Tanks – Annual
- Bid openings held:
  - 16-341 Environmental Fence Project 5-strand Burnt Store Road
  - 16-378 Seal & Stripe Parking Lot
  - 16-411 Materials for Sewer Connections – Annual
  - 16-327 Tree Trimming and Removal – Annual

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- 16-369 Gasoline and Diesel Fuels – Supply & Delivery – Annual
- Negotiation meetings held:
  - 16-196 Consultant – Asset Management (EAM / CMMS)
  - 16-218 Sewer Master Plan Consultant
- Work orders due and received:
  - 16-396 Engineering / Environmental Technical Services
- Pre-submittal meetings held:
  - 16-387 Construction Engineering Inspection East Port Water Reclamation Facility – Stage 5
  - 16-359 Construction Manager at Risk – West County Annex
- Request for Proposals due:
  - 16-387 Construction Engineering Inspection East Port Water Reclamation Facility – Stage 5
- Shortlist meetings:
  - 16-349 Construction Manager at Risk – Ann Dever Memorial and North Charlotte Regional Parks
  - 16-363 Construction Manager at Risk – Recreation Center Renovations (Harold, South County and Tringali)

## **Real Estate Services**

- Habitat Conservation Plan - We are actively acquiring parcels needed for the HCP based on direction from Natural Resources.
- Piper Road North - The County is moving forward to acquire the 4 property interests owned by Primerica by any legal means.
- Customer Satisfaction - Our customer surveys continue to show that our Division maintains a high customer service rating.
- Release and Occupation of Easement Program - This program remains active with 200 applications received to date this fiscal year.
- Harbor Boulevard Improvements (Parkside) - The project can now move forward. Dr. Khalidi has signed the easement documents.
- Murdock Village Inspections - We are continuing our monthly inspections and address any issues/items that need correcting.
- Stump Pass Dredging - We continue to assist Public Works staff as needed.
- Engineering, Administration, Community Services and Utilities - We continue to assist these departments and divisions in obtaining easements, title searches and researching land related issues for numerous capital projects.
- Burnt Store Road Phase II - We continue to assist Public Works Engineering staff with vetting information related to right of way costs and proposed roadway alignments. This information is being provided to the public for feedback.
- Mosquito and Aquatic Weed Control - We are working with the Mosquito and Aquatic Weed Control program to identify numerous sites to allow for proper canal/waterway access. The acquisition of property and easements are being considered.
- Olean Boulevard - Property acquisitions will move forward on a voluntary basis. As approved by the BCC, we have acquired one of the two pond sites needed for this project.
- Edgewater Phase II - Mediations to reach final settlement continue.
- Placida Widening - Work continues to acquire additional right of way. To date, we have obtained 65% of the right of way needed for this project.
- Sheriff's Lease at the Town Center Mall - As approved by the BCC, the lease with the Town Center Mall for the Sheriff's space at that location has been extended for another 3 years.
- Flamingo/Edgewater - We have acquired over 84% of the parcels needed for this project, all on a voluntary basis. This right of way acquisition program continues.
- Burnt Store Road Phase III - Mediation and settlement conferences continue.
- Gasparilla Road - Mediation and settlement conferences continue.
- Legal Research - We continue to assist staff in the County Attorney's Office in researching and reviewing historical records related to potential and/or ongoing lawsuits.

- East/West Spring Lake Sewer Project - We continue to assist our Utilities Department as this project moves forward.
- Elkcam Waterway Bridge Repair - We have sent offers to the affected property owners and we have received favorable responses from 2 or the 4 owners.
- Paper and Electronic Records - We continue working with our records specialist to determine the current and future disposition of our records.
- Midway Road Widening Project - The construction for this project will start shortly and we will address right of way related issues as they come up.
- Disposal of Surplus County owned Lots - The BCC recently approved the disposal of 22 surplus lots. We are now handling the closings for this disposal action. Funds to the County for this sale will exceed \$120,000.
- Peace Lutheran Church 21500 Gibraltar Drive - We have closed on this transaction and the keys to the structures have been turned over to the Facilities Department.
- Residential Property for Bayshore Live Oak Park - The BCC approved the purchase of the property located 22975 Bayshore Road needed for the expansion of the County's Bayshore Live Oak Park. Closing will occur shortly.
- Commercial Property for Harborwalk Project - The contract for this property has been secured and will be presented to the BCC at their July 26<sup>th</sup> regular meeting for consideration,
- Sale of Gateway Parcels – Murdock Village CRA - As approved by the BCC, we are assisting the CRA Manager with the closings for the disposal of 2 lots located with the Murdock Village CRA.
- Lease Space for Community Services - We have been asked to secure private lease space for the consolidation of Community Services staff. We are working with that Department to identify their needs.

## Community Development

Item	Total FY15	Jul-15	Jul-16	FY15YTD	FY16 YTD
Single Family Permits Issued	824	87	107	644	851
Babcock Permits Issued	0	0	0	0	2
Multi Family Permits Issued	9	0	0	4	7
Commercial Permits Issued	91	3	12	83	84
All Other Permits Issued	19254	1635	1637	15813	17122
Customers Served	24755	2123	1923	20337	21855
Inspections	60299	5118	5585	50240	58873
Permitting Revenue	\$3,566,544	\$317,147	\$331,195	\$2,931,190	\$3,385,969
Permitting Expenditure	\$2,441,620	\$241,539	\$204,442	\$2,004,419	\$2,567,722
Code Enforcement Revenue	\$1,090,865	\$95,733	\$67,719	\$799,074	\$640,306
Code Enforcement Expenditure	\$1,500,572	\$130,246	\$135,220	\$1,201,580	\$1,713,248
New Complaints Received	1218	121	125	760	825
Code Cases Initiated	3397	275	277	2848	3103
CEB Cases Heard	335	8	15	287	217
Citations Issued \$ Amount	\$93,000	\$8,000	\$25,000	\$72,000	\$130,000
New Contractor Licenses Issued	16	1	2	14	22
Contractor Licenses Revoked	8	0	0	6	6

- Babcock Ranch
- The Babcock Ranch Community has been working on its applications for Notice of Proposed Changes to the Babcock Ranch Community DRI Master Development and its Increment 1 Development Order.

- Little Gasparilla Island Community Plan
- No new updates at this time.
- Grove City Community Plan
- No new updates at this time.
- Revision of the Comprehensive Plan
- No new updates at this time.
- Revision of the Land Development Regulations
- No new updates at this time.
- School Concurrency
- No new updates at this time.
- Planning and Zoning Board
- The following petitions were heard by the P&Z Board meeting on July 11, 2016:
- FP-16-05-03:
- RaceTrac Petroleum, Inc. has requested Preliminary and Final Plat approval for a two-lot minor subdivision to be named, RaceTrac at Winchester. The site is 4.96 acres, more or less, and is located south of McCall Road, west of Winchester Boulevard, north of Creekview Lane, and east of Oriole Boulevard, in Section 04, Township 41, Range 20, in Commission District III.
- Community Development Department Recommendation: Approval
- PA-16-06-10-LS:
- A Text Amendment to Charlotte County's Comprehensive Plan to revise Future Land Use (FLU) Appendix VI: Developments of Regional Impact by amending the Sandhill Development of Regional Impact (DRI) development rights and adding Equivalency Matrix to be consistent with the Sandhill DRI Development Order Resolution Number 2014-174; Petition No. PA-16-06-10-LS; Applicant: Charlotte Commons Venture, LLC.
- Community Development Department Recommendation: Approval
- PA-16-06-11-LS:
- A Text Amendment to Charlotte County's Comprehensive Plan to rename "Revitalizing Neighborhoods Incentive Density" in the County's Comprehensive Plan to "Incentive Density"; revise Future Land Use (FLU) Policy 1.2.16: Incentive Density (new name); add new FLU Policy 1.2.17: Incentive Density Usage; Petition No. PA-16-06-11-LS; Applicants: Charlotte Commons Venture, LLC & Charlotte County Board of County Commissioners
- Community Development Department Recommendation: Approval
- Board of County Commissioners Land Use
- The following petitions were heard by the Board on July 26, 2016:
- PA-16-06-10-LS:
- A Text Amendment to Charlotte County's Comprehensive Plan to revise Future Land Use (FLU) Appendix VI: Developments of Regional Impact by amending the Sandhill Development of Regional Impact (DRI) development rights and adding Equivalency Matrix to be consistent with the Sandhill DRI Development Order Resolution Number 2014-174; Petition No. PA-16-06-10-LS; Applicant: Charlotte Commons Venture, LLC.
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- Community Development Department Recommendation: Approval
- Parkside CRA
- Public forums to discuss the draft Parkside Revitalization and roundtable meetings to develop appropriate land development regulations to implement the revitalization plan were held to refine proposed LDRs for Parkside. The visual preference survey to further determine the public's preferences of various architectural features was completed on August 28, 2015. The results of that survey, along with conclusions drawn from it, were presented to the Team Parkside



Executive Committee and at a Team Parkside Community meeting. The data collected from this survey is being used to prepare the proposed LDRs. Both the Revitalization Plan and the LDRs will be taken forward for adoption at the same time.

- Charlotte Harbor CRA
- The Charlotte Harbor Community Revitalization Plan was adopted on June 23, 2015. A draft of the LDRs has been finalized and is beginning the adoption process. A public forum to discuss the LDR revision and rezonings was held on May 11. The LDRs and rezonings are scheduled to be heard before the Planning and Zoning Board in August, and before the Board of County Commissioners in September and October.
- Murdock Village
- There is no action on Murdock Village
- On July 13, 2016, the Board of Zoning Appeals took the following actions regarding the variance, special exception or appeal applications listed below.
- There were no applications submitted for the July BZA agenda so there was no meeting.
- Site Plan Review
- Community Development received 5 applications in July:
- Final (2)
- Preliminary (1)
- Project Conferences (2)

#### Community Services

- Administration
  - Responded to 108 phone calls, 16 web mails, 4 citizen action requests, 2 Accident/10 Incident reports, 2 Damaged/Missing Item Reports
  - Parking passes sold 14 (mail and phone)
  - Supported 3 Advisory Boards, Safety Committee
  - Bid Awards: CM at Risk for Recreation Center Improvements, CM at Risk New Recreation Centers, Parking Machines, Playgrounds (Deep Creek, South County Regional, Cedar Point)
  - Promotional and Marketing Activities
    - Harbor Style Magazine Layout
    - ½ page ad in the Parrot Magazine promoting activities
    - Facebook Page Current reach – 1,206 Page Likes
    - iHeart Media commercials – Fan Bricks, Sailing Camp, Program Guide, Movie Nights
  - Seasonal Concessions
    - Englewood Beach
      - Hot Dog Cart – Yank’s Franks
      - Yoga – Loving Light Healing Center
      - Beach Chairs/Umbrellas/Scooter Rental – Englewood Florida Scooters
      - Yes Man – fresh fruit drinks
  - Charlotte Sports Park
  - The Charlotte Sports Park hosted 13 home games for the Charlotte Stone Crabs on the following dates with a total attendance of 10,331.

Sunday	3-Jul	3904	
Monday	4-Jul	188	
Tuesday	5-Jul	216	
Wednesday	6-Jul	1019	
Thursday	7-Jul	852	
Wednesday	13-Jul	0	Cancelled Inclement Weather
Thursday	14-Jul	637	
Friday	15-Jul	0	Cancelled Inclement Weather
Saturday	16-Jul	855	
Thursday	21-Jul	553	

Friday	22-Jul	0	Cancelled Inclement Weather
Saturday	23-Jul	1895	
Sunday	24-Jul	212	

- The Charlotte Sports Park also hosted a baseball showcase for Perfect Games throughout July for 8 days. 2500 people were on site throughout the showcase.
- The Gulf Coast League began their games in July on the following dates with a total attendance of 505.

7/9/2016	0	Cancelled Game
7/18/2016	135	
7/20/2016	160	
7/28/2016	100	
7/29/2016	110	

- Recreation

- The four Charlotte County Recreation Centers, two Charlotte County Skate Parks and three Charlotte County Pools were open a combined 2,175 hours and served over 20,800 patrons (paid and nonpaid). There were Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 3,000 with 6,594 touches combined. Recreation facilities were rented 33 times achieving a rental attendance total of 1,863 people. Staff spent over 170 hours on in-service training and over 300 hours on facility maintenance.
- Athletics
- The total number of local athletic facility users (not including gymnasium use) for the month of July 2016 was approximately 2,103 and facilities were booked 1,093 hours. These numbers do not reflect casual use of the parks, the Snowbird Classic or use of the Charlotte Sports Park.
- Miss Charlotte Fastpitch Softball held a softball tournament at Harold Avenue Park on July 16th and 17th.
- Miss Charlotte Fastpitch Softball held a softball tournament at Harold Avenue Park on July 30th and 31st.
- Suncoast Sports Club held a Soccer Camp at South County Regional Park July 25-29.
- Franz Ross Park and Carmalita Park's Horse Arena re-opened after renovations at the facilities.
- Harold Avenue Recreation Center Summer Basketball Leagues held weeks 4-7 of the regular season in July.

- Extension Services

- Administration:
- Meetings/Reporting/Training/Governance:
- CED Conference Call – July 29<sup>th</sup> – 1 pm
- KPMG Workshop - Port Charlotte Beach Complex – 8 am to 12 noon – July 28<sup>th</sup>
- County Based Strategic Planning webinar - July 19<sup>th</sup> - 10 am to noon
- Disaster Recovery Meeting - Boards Chambers – 9 to 11:30 am – July 20<sup>th</sup>
- Managers Meeting - July 18<sup>th</sup> – 1 pm – Sports Park
- Water Quality Meeting with Dr. Mary Lusk, Water Regional Specialized Agent - 8 am – July 29<sup>th</sup>
- ANRAC - July 14<sup>th</sup> - Building Department Conference room – 9am
- Website Hits: Website: 2,000 page views
- Facebook® Page - Charlotte County Extension data: Facebook: 1,655
- Likes: Our Blog had 2,322 views. (Mitchell, Schumaker)
- Sea Grant:
- Publications:
- Staugler, E.A. 2016. "The secret life of black drum". Waterline Magazine, Charlotte Sun Herald, July 14, 2016, pg. 8.
- Website:
- July - "Charlotte Harbor Fisheries Forum" Facebook page – now has 872 likes.
- Marine Scene Plus (Regional Blog) <http://flseagrant.ifas.ufl.edu/newsletter/>

- 7/18 - Black Drum
- 7/26 - Water Quality weekly roundup!
- 7/26 - Finding Dory - UF researchers 'find Dory' by developing methods to farm blue tang in captivity
- Between 6/25 and 7/25 this blog was visited 5,079 times and 5,910 pages were viewed. Daily sessions range from 120 to 269 per day. Top 10 articles viewed:
- Things that glow in the water at night (1354)
- Common sea stars found in southwest Florida (1181)
- Stay legal between the lines with mangrove snapper (1012)
- Florida's commercial shrimp species (396)
- Mole crabs and coquina clams (287)
- Summertime fish kills (221)
- Mud or stone crab - make sure you have the right one (179)
- Just because its small and shine (142)
- What's up with those baby horseshoe crabs swimming upside down? (79)
- Marine Scene Plus - Home Page (65)
- Field Work:
- 7/1, 7/8, 7/15, 7/30 - Maintained algae cage for CCU water quality study, Sea Grant volunteers maintained other sites over same period.
- 7/27 - 6 month survey at bay scallop site in Gasparilla Sound.
- Outreach Programs:
- 7/23 - Great Bay Scallop Search - 95 volunteers participated in this 8th annual event.
- Site & Office Visits:
- Fishin Franks – site visit, Lee County Boaters guides
- West Wall Fly Shop - Fishing regulations
- Meetings:
- 7/7 - Meeting with volunteer instructors to plan next two FMNP courses
- 7/12 - SWFL Shellfish Association quarterly meeting
- 7/12 - Fisheries WAG leadership team - monthly conference call
- 7/19 - Conference call with planning team to develop agenda for annual Florida Sea Grant Extension Program meeting in Key West (August)
- 7/29 - Meeting with Dr. Mary Lusk to discuss regional water quality topics of interest
- Other:
- Considerable time spent preparing for the Great Bay Scallop Search. (Staugler)
- 4-H Youth Development:
- Charlotte County 4-H Club Activities:
- Eight members of the 4-H Beef & Breeding Club competed in the Florida Junior Cattleman's Association Show and Judging Competition held in Tampa.
- Two members of the 4-H Manes n' Reins Horse club competed in the 4-H State Horse Show held in Tampa. One member earned points to compete in the Regional Show held in Georgia.
- The 4-H Just Kidding Lamb and Goat Club hosted a student delegation from the Fort Myers Veterinary Technician School. The vet-tech students were able to practice veterinary techniques on the club members' animals while discussing a career option for the members.
- Two members of the 4-H Teen Leadership Club competed at the State 4-H University. One member placed 3rd in the state for his speech, and one place 1st in the state photography contest.
- Two members of the 4-H Teen Leadership Club attended the 2016 4-H Legislature Week held in Tallahassee.
- Seven members of the 4-H Four Paws & a Tail Club competed in the Tampa Bay Dog Show.
- 4-H Community Programming:
- Thirty Charlotte County youth participated in a 4-H sponsored program on Farm, Show and Nuisance Animals. This program was presented by 4-H Teen Leadership Club members.
- Forty Charlotte County youth attended 5-day 4-H Camp Cloverleaf in Highlands County.
- University Governance:

- The Charlotte County 4-H Agent taught two workshops, Food Preparation and Sewing for Our Neighbors, for 50 teen members during 4-H University held in Gainesville. (Phillippe, Cardwell)
- Horticulture:
- Programming:
- Crazy about Caladiums Program # 1– July 23<sup>rd</sup> – 8 to 11:00 am
- Crazy about Caladiums Program #2 – July 26<sup>th</sup> – 8:30, 9:45 and 11 am – 105 total program participation
- CEU Round-Up – 8 am – 4 pm - July 27<sup>th</sup> – 12 people in attendance
- Special Outreach:
- Master Gardener Radio Show – WCCF – 10 am – July 26<sup>th</sup>
- Meetings:
- “Bromeliads and Mosquitoes” planning meeting- July 15<sup>th</sup> – 10:30 am
- Green Team Meeting - Gamble Plantation - 3708 Patten Avenue, Ellenton FL. – 9am – July 8<sup>th</sup>
- Florida-Friendly Landscaping™ Program
- Summary: The Florida-Friendly Landscaping™ assistant provided solutions to homeowners on plant care and pest control. Total clientele contacts in the month of July....449. This includes: 9 teaching events (200 participants), 94 telephone consultations, 63 office visits, 7 field visits and 85 email consultations.
- The annual “Crazy about Caladiums” program was conducted by Charlotte County Extension on July 23<sup>rd</sup> and 26<sup>th</sup> with one-hundred and five participants. With caladium bulbs supplied by Happiness Farms, Inc. in Lake Placid, attendees received a free bag of bulbs and a short program about caladiums, how to successfully grow and ways to conserve water and limit fertilizer use. Tom Becker, Florida-Friendly Landscaping™ Horticultural Program Assistant taught the classes and helped expand participants’ knowledge on this Florida favorite – caladiums!
- Right Plant, Right Place: Underused Florida native shrubs and vine were planted to demonstrate proper landscape selection and use in a newly renovated display bed at the environmental campus. Three types of wild coffees, two types of American beautyberry, golden creeper, tarflower and jacquemontia were added to pre-existing laurel oak tree and saw palmetto. These native shrubs require no fertilizer during the summer months acting to minimize runoff and show wide spacing to reduce pruning and keep the display as low maintenance as possible.
- Community Garden Update: Extension held their first organic gardening orientation led by a Master Gardener for History Park Community Gardeners. Forty-five gardeners have completed the required organic vegetable garden training with the remaining 25 this fall. The garden is located next to Sunday morning’s farmer’s market held at History Park in Punta Gorda.
- Bromeliads and Mosquito: A Florida-Friendly Landscaping™ program planned for August 16 will help homeowners reduce Zika- carrying mosquitoes on their properties. Tips include: 1) Use airy, open landscaping to reduce dense, landscaping that stays overly wet, 2) Flush, treat, drain or cover flower pot saucers, rain gutters, etc. that catch and hold water including bromeliads, 3) Be on the lookout for container mosquitoes, species capable of transmitting Zika, 4) Prevent rain barrels or cisterns from becoming containers for mosquitoes, and 5) Make sure water doesn’t puddle in your yard by freeing and unclogging any stormwater drains holding debris  
<https://www.eventbrite.com/e/bromeliads-and-mosquitoes-tickets-26849045217>
- Charlotte Sun Newspaper Articles:
- Potential Readership:
- Charlotte Sun Herald – Average Circulation - 30,100
- Newspaper Article for July 4<sup>th</sup> –“Coffee in the garden”
- Newspaper Article for July 11<sup>th</sup> –“The “summer snapdragon””
- Newspaper Article for July 18<sup>th</sup> –“Hurricane-cuts bad! Proper palm pruning good!”
- Newspaper Article for July 25<sup>th</sup> –“What’s blooming now?”
  - (Mitchell, Bates, Becker)
- Natural Resources
  - Staff has been hard at work completing the requisite vegetative monitoring on FCT properties. This work is conducted annually. The data collected is used to determine the effectiveness of

management efforts and also the direction of land management activities moving forward. The monitoring plots show change over time in the vegetative communities within each property.

- Staff treated approximately 15 acres of exotics this week. This week staff focused on tropical soda apple, Caesar weed and Australian pine. These are all category 1 exotics and are highly invasive in our native landscape. The initial indications are 80% effectiveness on the tropical soda apple and Caesar weed treated on Prairie Creek Preserve. In addition to the in-house treatments staff also contracted approximately 200 acres to be treated on Charlotte Flatwoods Environmental Park. When possible staff can and will treat directly as a cost saving measure but on a larger scale staff will enlist the aid of an exotic treatment professional for control.
- Staff responded to a request by FWC for information regarding gopher tortoise surveys. This request came from Michelina Dziadzio, Gopher Tortoise GIS and Monitoring Coordinator. This data was requested to update the population information on a statewide level.
- Staff assisted in the Freedom Swim preparations at the request of CCSO. Staff installed “snow fencing” to discourage the public from parking their vehicles along SR 41 and from crossing 41 and thereby avoiding potentially dangerous situations.
- One of our Sea Turtle Monitor’s has reported to us that in her area, Palm, Knight, and Don Pedro Islands (not including the state park) has over 470 sea turtle nests (as of 07.05.2016). This is wonderful news considering we are only mid-season. Last year at the end of season this same area had about 420 nests total. This is turning out to be a busy year!
- This week staff continued the work toward meeting the grant award requirements for the Florida Communities Trust agreements. To date the vegetative survey data is nearly complete for the FCT properties.
- Staff also assisted in the removal of the “snow fence” that was installed at the request of Charlotte County Sheriff’s Office. The fencing was installed on the north side of the Peace River to increase the safety of the citizens participating in the Freedom Swim event.
- Staff also conducted a prescribed burn on the south side of Shell Creek Preserve. This burn is the first on Shell Creek this year and the second burn in 4 years on this particular unit. Fire is an essential part of the natural processes shaping the structure and composition of the Florida landscape. Prescribed fire is a necessity and is the most natural tool land managers can utilize to effectively manage property. The burn covered approximately 15 acres and will help in the planning of burning the surrounding units on the property as the potential for spot over is greatly reduced on units regularly managed by fire.
- Staff also conducted another treatment of Caesar weed and tropical soda apple on Prairie Creek Preserve. This treatment is in part a follow-up to an earlier treatment but also additional areas were found and treated.
- There is a new Wilsons Plover nest on Gasparilla Island North (Boca Grande)
- Staff focused on end of the year reports for Florida Community Trust grant compliance. Specifically the vegetative plot surveys were completed at Oyster Creek, Cedar Point and Ann Dever Regional.
- Staff also spent some time removing debris from the trails. The debris is a result of frequent, sometimes strong, summer storms.
- Staff also dedicated a significant amount of time to contractors. Several jobs have come up that are better conducted by licensed contractors.
- Staff continued the efforts to meet the Florida Communities Trust annual reports. Staff conducted gopher tortoise surveys on Ann Dever Regional Environmental Park as well as a cooperative effort for Charlotte County Sheriff’s Department.
- Staff also conducted exotic flora control treatments on approximately 3 acres of Prairie Creek Preserve. The target species consisted of Caesar weed, tropical soda apple and lygodium.
- Staff continued the ongoing task of trail maintenance, working this week on Oyster Creek Environmental Park.

## **Facilities, Construction and Management**

- Bay Heights Boat Ramp: The contractor completed the basin and channel dredge. The sub-contractor started the seagrass mitigation by filling in prop scars and blow holes. The site is being brought to grade while long lead materials are on order.
- Airport Annex Master Plan: The final master plan was delivered and awaiting BCC review.
- CCSO Firing Range: Awaiting guidance from BCC before proceeding with range design.
- Strategic Master Space Plan: The consultant request for proposal (RFP) is completed and in the management review process.
- Harbor Heights Drainage Remediation: Staff continues monitoring the storm water pond water levels. A consultant performed a hydrological specialty test. The investigation report is due mid-August.
- CARE Facility Expansion: Construction will begin in early August. The pre-construction meeting was scheduled.
- Justice Center Expansion: A meeting was held on July 28<sup>th</sup> reviewing several deployment options with the agencies regarding possible relocation/renovation with future expansion keeping within the existing building footprint. A follow-up meeting is scheduled for August 15<sup>th</sup> refining the options.
- Cape Haze Pioneer Trail Connector: The contractor is installing site drainage system and parking lot area.
- Fleet Vehicle Wash Facility: The consultant completed 80% design plans, under staff review.
- Port Charlotte Beach Floating Dock: Construction has begun, installing seawall.
- Spring Lake Boardwalk and Parking Renovations: RFB submitted to purchasing.
- ADA Various Improvements: Project design and specification package was submitted to purchasing for bid for construction. Anticipate the bid process to be completed by end of September.
- Harbour Heights Boat Ramp: The Army Corps of Engineers permit application was submitted with no additional Request for Additional Information (RAI). County is awaiting permit approval.
- El Jobean Fishing Pier: Final construction documents have been sent to purchasing.
- South County Regional Park: The design services RFP was written and under staff reviewed.
- Murdock Service Area and VIP Parking Area: Changes to the main gate design and operation were made prior to the start of construction. This was expected to be nearly cost neutral as the changes eliminated significant construction elements. However, the revised cost came in significantly higher. Staff is now considering other options.
- Bayshore Live Oak Park Shoreline Restoration: Staff and consultants submitted a response to the Corps Request for Additional Information (RAI). The Corps will continue the review process.
- Sales Tax Project – CCSO District 1 Offices: The guaranteed maximum price received BCC approval on July 12<sup>th</sup>. County staff are relocating gopher tortoise beginning on August 8<sup>th</sup>.
- Sales Tax Project – Jail Infirmary: The consultants are progressing with the construction documents (CD). County and jail staff are reviewing the 50% CD plans for consultant input.
- Sales Tax Project – Veterans Memorial Park: Guaranteed Maximum Price (GMP) was submitted for BCC approval at the September 13<sup>th</sup> meeting.
- Sales Tax Project – South County Library and Archive: Design development is complete and the project is ready to move into the construction document phase. Options for exterior enhancements are being reviewed with the public in the third public workshop at the Charlotte Harbor Event & Conference Center. Following the public input, these options will be priced out for upgrades and provided to the BCC. Site remediation area of work has been staked out by the surveyor and is ready to begin.
- Sales Tax Project – Family Services Center Renovations: Staff is defining site program before proceeding with the design request for proposal.
- Sales Tax Project – Ann Dever Regional Park New Recreation Center: Tandem Construction was chosen by the selection committee as the construction manager. The BCC approved selection at the July 26<sup>th</sup> meeting and negotiations are underway.
- Sales Tax Project – NCRP New Recreation Center: Tandem Construction was chosen by the selection committee as the construction manager. The BCC approved selection at the July 26<sup>th</sup> meeting and negotiations are underway.

- Sales Tax Project – West County Annex Replacement: The architect started the programming phase. The CM at Risk request for proposal was advertised, bid proposals due August 9<sup>th</sup>.
- Sales Tax Project – McGuire Park: The consultants are completing the construction documents, projected for a late August completion. The commissioners approved the future splash pad area scope change with funding. The consultants will ensure the information is in the documents.
- Sales Tax Project – Recreation Centers Renovations: Schematic design review was completed. CM at Risk approved by the board at the July 26<sup>th</sup> meeting

## **Human Resources**

- Employee & Labor Relations
  - Extended employment opportunities to 24 candidates
  - Recruitment related activities and hiring processes
  - Continued discussions with Timekeeping Software Program
  - Served on Interview Panels
  - Employee related issues and investigations
  - Discipline related conversations and activities
  - Monitor the community service program with Courts System
  - FMLA Processing & Reporting
  - Tasks associated with Employee of the Month
  - Legal Discussions
  - Miscellaneous advisement/investigations/coaching/development conversations
  - Attended local SHRM meeting
  - Attended regional FPHRA conference
- Benefits Related
  - Facilitated Orientations
  - Process Tuition Reimbursement Requests
  - Prepare orientation booklets
  - Provide Customer Service to employees
  - Produce Service Awards and letters to employees
  - Self- service assistance regarding on-line applications & Eden self-service system
- Learning & Organizational Development
  - Halogen assistance for employees and Management
  - Generated monthly service awards
  - Miscellaneous coaching/development conversations
  - Professional Development to include webinar, reviewing industry journals, etc.
  - “Management University” attended by 15 employees.
  - Successful Mediation and Negotiation Techniques: 19 people attended

## **Human Services**

- The Human Services Director attended the Circuit 20 Regional Consortium meeting in Ft. Myers hosted by the Central Florida Behavioral Health Network, Inc. (CFBHN). CFBHN serves as the Managing Entity for Mental Health and Substance Abuse grant funds from the Department of Children and Families for the Southwest Florida Behavioral Healthcare service providers. Discussion included Senate Bill 12 (SB12) and new provisions for Homelessness and Supportive Housing, SOARS Training, Receiving Centers, Regional Needs Assessment, and Transportation. SB12 requires more involvement with counties in the development of a comprehensive plan.
- A client, on limited income and who is enrolled in the Department’s Family Self-Sufficiency Program, wanted to have her two sons learn how to swim recognizing the potential danger facing young children in Florida. The client’s case manager referred her to the South County Recreation Center’s Scholarship Program and the client met with the aquatics manager to sign them up. As a result of receiving financial assistance, her two sons are able to take swimming lessons.

- Ms. G. is disabled and lives with her son. She has been getting by without any assistance, but recently faced a crisis when her air conditioner broke, causing the electric bill to be triple the normal amount. Due to her fixed income, she was at a loss as to how to pay the bill. Using grant funds from the Low Income Home Energy Assistance Program (LIHEAP), her program specialist was able to assist her in resolving the crisis and help avert any possible medical issues due to the heat.
- Family Services staff met with Habitat for Humanity to discuss Family Self Sufficiency program client referrals and Habitat home ownership requirements.
- The Loan Forgiveness Program (housing) report was submitted to the BCC at its July 12<sup>th</sup> meeting. The second phase will be to take the policy back to the Board for review and continuance.
- Reconfiguration and renovations to Housing and Civil Citation office suite at the Loveland facility have been completed adding two additional offices for staff.
- Veteran Services staff, Ivey Winkler, was able to coordinate community donations and assist a 90 year veteran, who was referred by a social worker at the VA Clinic, for repairs to his AC unit.
- Veteran Services also provided outreach to 35 members of Charlotte Estate Council on VA benefits.
- A Civil Citation youth was recently assigned community service hours at a local church. The youth enjoyed the family atmosphere at the church so much that she invited her own family to attend and they are now members. The youth and her siblings will be attending a church camp through a church scholarship.
- 211 Supervisor participated in the newly formed chronically Homeless Functional Zero committee to review community needs including mental health/substance abuse resources and housing needs.
- Senior Services notified subcontracted in-home services of a new billing submission protocol. The new protocol will ensure a more efficient and timely billing process.
- A Family Self-Sufficiency Program client was consistently coming up short on paying her bills due to an outstanding student loan she was trying to pay. Program staff suggested she explore a temporary reduction in student loan payments due to her current income and dependents. She applied for the economic hardship and was granted a one year payment deferral so she could get back on her feet.
- An EMS/Firefighter heard Veteran Services, David Rockow's CIT briefing at Charlotte Behavioral. Briefing prompted this veteran to review his service and realize he may be eligible for benefits from the VA that he was unaware of.
- 211 staff assisted a caller in a potentially life threatening domestic violence situation by referring her to CARE. Caller was appreciative of the referral to the community resource for help.
- Veteran Services staff attended an award ceremony hosted by Congressman Rooney to present service awards to Vietnam War veteran Willoughby Glenn Wilson.
- The Family Services Manager and Department Director participated in prep sessions for the Together Charlotte initiative. The first leadership stakeholder workshop will be held in August. There will be four workshops and three community conversations in total over the course of 3 months. Through this Together Charlotte initiative it is expected that a cohesive vision and strategic plan for all health and human services in Charlotte County will be created.
- The HS Department Director and Division Managers participated in the KPMG facilitated countywide session to finalize each Department's Long-Term goals and Short-Term initiatives that align with the BCC focus areas. Outcome measures were developed to correspond with the goals and initiatives.

### **Public Safety**

- No information to include.

### **Public Works**

- Bridge Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns):

Monthly Report, July 2016



- Tom Adam's Bridge Rehabilitation – This project will replace the existing Tenderhouse, electrical and mechanical equipment. The proposed Tenderhouse will provide a gateway to Manasota Key and will feature a standing seam roof, color coordinated with the Bridge, and large observation windows designed to withstand hurricane winds. The proposed Tenderhouse will provide visibility of traffic and pedestrians approaching the structure when the Bridge is being opened or closed. Currently, the Bridge tender's view is obstructed. The existing concrete railing and guardrail will be removed and replaced with a steel traffic barrier and aluminum handrail, which will allow for widening the sidewalk to a minimum of five (5) feet. The sidewalk surface will be topped to correct slope and alignment issues. The project also includes the replacement of the existing traffic gates, traffic signals, the approach slabs, abutment wall cap, slope pavement, and the Bridge will be repainted. Construction Contract: Quinn Construction, Construction schedule: 3/29/2016 – 6/7/2017.
- Excerpts from [www.TomAdamsBridge.com](http://www.TomAdamsBridge.com):
- Bridge Tenderhouse
- Subcontractor completed the pile driving, the foundation, and the first wall sections were cast.
- Bridge Repairs/Upgrades
- Contractor is getting all shop drawings for electrical/mechanical/and architectural items for approval so they can be available when the tenderhouse building is completed.
- Items for the auto barrier, pedestrian barrier, and sidewalk topping are being reviewed.
- Maintenance of Traffic
- The contractor has utilized alternating single lane closures for materials deliveries and concrete placements. These will continue to occur throughout the project. E-mail blasts will be sent out 24 hours prior to future closures. Also the closures will be listed on this site
- The contract allows the contractor to close the bridge for 7 days at some point between June 15, 2016 and August 15, 2016. We will use the e-mail notification (sign up on the Home page) at least a week before the detour is to be utilized.
- Bridge Projects in Design, Negotiation or Procurement
- Edgewater Drive Bridge Repair at Elkcarn Waterway - This project includes engineering services to inspect and evaluate the current condition of each wall at the Edgewater Drive Bridge (014074) over the Elkcarn Waterway near Cousley Drive and determine the most cost effective method of repair. Design Contract: CES/American Engineering, Design/Permitting Schedule: through April 2016, Procurement Process: September - November 2016, Projected Start of Construction: December 2016
- CES/American Engineering completed the 100% design plans and has submitted them to the County for final review and approval. The Real Estate Services Division is obtaining maintenance easements on all four sides of the Bridge to secure access during construction.
- NWPC Bridge Inspections and Design Improvements - This project includes an engineering evaluation of seven bridge structures within the Northwest Port Charlotte MSBU District and development of a detailed rehabilitation plan to extend the structure's useful life. A consultant will inspect the bridge piles and collect the necessary field data to design structural jackets and supply a report with estimated costs before designing the jackets. The improvements and repairs shall correct deficiencies identified by FDOT consultants to the extent that is practicable. Design Contract: Charlotte Engineering & Surveying (CES), Design/Permitting Schedule: 10/6/2015 – October 2016, Procurement Process: Early 2017, Projected Start of Construction: Spring 2017
- | BRIDGE # | ON                | AT                |
|----------|-------------------|-------------------|
| 014041   | McPearson Dr.     | Hastings Waterway |
| 014045   | Chamberlain Blvd. | Apollo Waterway   |
| 014047   | Chamberlain Blvd. | Markham Waterway  |
| 014048   | Jacobs St.        | Jupiter Waterway  |
| 014050   | Biscayne Blvd.    | Apollo Waterway   |
| 014051   | Eisenhower Dr.    | Venus Waterway    |
| 014052   | Eisenhower Dr.    | Cheshire Waterway |
- The Comprehensive Evaluation Report identified 5 of the 7 bridges needing repairs.

- The design consultant provided the 90% design plans for review and comment, these plans have been approved and the consultant has been given approval to move forward with the 100% plans and prepare the bid documents
- Sheehan Boulevard Bridge Repair at Yale Waterway – This project will rehabilitate the existing Bridge on Sheehan Boulevard over the Yale Waterway. The existing Bridge was built in 1968 therefore the Bridge deck and rails are substandard. Sales tax funds will supplement MSBU funds allowing for the inclusion of sidewalks on both sides of the Bridge. The rehabilitation will widen the structure to accommodate sidewalks, replace the deck and install a barrier wall. The proposed design includes sidewalks on both sides of the Bridge and allows the Bridge to be a segment of the horizontal curve, maximizing the deck area. Design Contract: Southwest Engineering and Design, Design/Permitting Schedule: 9/10/2012 – Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- 100% design plans were received and are under review. CCU completed the watermain design to connect existing watermain on either side of the Bridge. The proposed watermain will be supported on the Bridge. With the utility design complete, the project package will be submitted to the Purchasing Department in preparation for bid solicitation.
- Roadway Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns):
  - 2016 County Paving Program - The purpose of this project is to resurface Charlotte County roadways in the following districts:
    - Greater Port Charlotte
    - Deep Creek
    - North West Port Charlotte
    - Punta Gorda Non-Urban
    - Peace River Shores
    - Rotonda Heights
    - Road & Bridge
  - Paving Maps depicting the roadways to be paved within each district are available on the Project Status Updates website. Construction Contract: Ajax Paving, Construction Schedule: 05/09/2016 – Fall 2017
  - All base repairs have been completed in Deep Creek. Paving operations have been delayed due to inclement weather conditions. The amount of work completed to date is 4.4% and the amount of contract time that has elapsed is 15.6%
  - CR 771 (Gasparilla Road) Widening – The purpose of this project is to widen CR 771 (Gasparilla Road) to a four-lane divided roadway, from SR 776 to the vicinity of Rotonda Boulevard East. The project includes the installation of sidewalks and bicycle facilities. This 790 calendar day project is funded by the 2009 Sales Tax, Road Impact Fees, Gasoline Tax and a State Grant. Construction Contract: Construction Manager at Risk, Halfacre Construction, Woodruff and Sons, Inc. will be performing on-site construction, Construction Schedule: 7/7/2014 – 10/1/2016.
  - *PORT CHARLOTTE, Fla. (July 19, 2016) - The intersection at Ingraham Boulevard West at CR 771 (Gasparilla Road) will be closed Monday July 25, 2016 for approximately 3 weeks. This road closure is necessary to reconstruct the intersection of Ingraham Boulevard West entering Rotonda. Traffic is detoured via Rotonda East Boulevard; variable message boards and traffic control devices are in place to assist travelers through the construction area.*
  - *On behalf of all roadway construction crews, please drive safely.*
  - *PORT CHARLOTTE, Fla. (July 19, 2016) - Traffic has been shifted to the new northbound lanes while the contractor builds the new South Bound lanes.*
  - *Reduced speed limits will remain as posted to ensure safety in the construction zone.*
  - A Temporary traffic signal was installed to assist the new traffic switch at the intersection of SR 776 and CR 771.
  - The contractor is currently building the west side of the project. New drainage is currently being installed followed by the new roadway template.
  - Roadway crews are counting on you to drive safely
  - Edgewater Drive Widening Phase 2 (EP2) – This project will widen Edgewater Drive, between Harbor Boulevard and Midway Boulevard, to a four-lane arterial roadway designed to better serve

the central portion of the County and accommodate anticipated traffic growth. The project will include replacing three bridges (West Spring Lake Waterway, East Spring Lake Waterway, and Sunrise Waterway) and improve five intersections, four of which will be roundabouts. Improvements include a raised median, curb and gutter, sidewalks/bike lanes, and landscaping.

- This project includes Construction, Engineering and Inspection (CEI) services to ensure compliance with federal rules and requirements. The Board of County Commissioners approved the CEI contract with Southwest Engineering & Design on November 12, 2014. Construction Contract: Owen-Ames-Kimball, Construction schedule: 1/5/2015 – 4/24/2017
- *PORT CHARLOTTE, Fla. (July 29, 2016) – Due to a paving plant delay, the Sunrise Park closure originally scheduled for Monday, Aug. 1 will begin at 8 a.m. Wednesday, Aug. 3 through 4 p.m. Thursday, Aug. 4. During this time, crews will complete paving work in the entrance area off Edgewater Drive.*
- *Motorists are asked to use caution and obey signage while navigating detours.*
- *Edgewater Drive remains closed to through traffic between Midway Boulevard and Harbor Boulevard.*
- *PORT CHARLOTTE, Fla. (June 15, 2016) – The eastern portion of the Spring Lake Park boat ramp parking lot will remain closed through Friday, Sept. 2 as Edgewater Drive Phase 2 Improvements continue.*
- Edgewater Drive remains closed to through traffic between Midway Boulevard and Harbor Boulevard.
- Excerpts from [www.GoEP2.com](http://www.GoEP2.com)
- Midway to West Spring Lake Bridge
- Storm sewer semi-final inspection and correction of issues found during inspection is complete.
- Local Edgewater Drive traffic is accessible via Midway Blvd. and Lake View Blvd.
- Lauzon Ave. remains closed between Sheeley St. and Abhenry Circle. Drainage structure replacement is complete, pavement restoration is planned this month.
- Curb, driveways and sidewalk are complete from Midway Blvd. to the West Spring Lake Bridge. (except for temporary openings at Midway Blvd., Sheeley St. and restoration at Altoona.)
- Paving (except wearing surface) is complete from Midway Blvd. to the West Spring Lake Bridge.
- FPL power service for the new sewer lift station at Altoona St. is complete.
- West Spring Lake Bridge is complete except bridge deck surface finishing and median. The bridge is closed to all traffic.
- West Spring Lake Bridge to East Spring Lake Bridge:
- Storm sewer semi-final inspection and correction of issues found during inspection is complete.
- Paving (except wearing surface) is complete from the West Spring Lake Bridge to W. Tarpon roundabout.
- Roadway base is nearly complete on West Tarpon Blvd., West Tarpon Court.
- West Spring Lake Bridge is complete except bridge deck surface finishing and median. The bridge is closed to all traffic.
- Retaining wall construction on the east side of the East Spring Lake Bridge is in progress.
- East Spring Lake Bridge to Sunrise Bridge:
- Storm sewer semi-final inspection is complete. Correction of issues found during inspection is underway.
- Paving (except wearing surface) is complete on the new eastbound roadway from near the East Spring Lake Bridge including Port Charlotte Blvd. and the roundabout.
- The traffic pattern has been adjusted for access to Sunrise Park.
- Roadway subgrade and base are in progress on the westbound roadway.
- Sunrise Waterway Bridge construction continues.
- Sunrise Waterway Bridge to Harbor Boulevard:
- Gravity sewer is complete. Residential connections to the new sewer will begin following regulatory agency approvals. Residents will receive notices of the scheduled switch over.
- Comcast and CenturyLink utility relocation are nearly complete.
- New Re-use water main is in progress from Harbor Blvd. to Sunrise Waterway Bridge
- Storm sewer drainage outfall easement restoration to be completed.

- Midway Boulevard Widening Phase 2 – This project will complete the widening of Midway Boulevard from Sharpe Street to the intersection of Kings Highway (about 2.25 miles). Design includes four lanes of traffic with center turn lanes, new sidewalks on both sides, a closed drainage system, new traffic signals at Beacon Drive, new pedestrian crossings at the schools, new lighting, and a new water and sewer system along the corridor. Temporary sidewalks, meeting ADA requirements, will be installed during construction to maintain all pedestrian access points. Midway Boulevard may be closed to through traffic at times however mail delivery, emergency services and access to local residences will be maintained during construction. Construction Contract: Forsberg Construction, Construction Schedule: 6/30/2015 – Summer 2018
- Construction crews are currently installing the new 16" water main from Sharpe St to Scotten St. Crews continue to maintain miscellaneous safety items throughout the project. The new Parent Pick up drive at Port Charlotte Middle School has been completed. The new fence and signs will be installed this week. Crews are working on excavating material from Pond C-2 off Page St. and site work preparation for new road grading between Achilles and Kings Hwy. Crews should complete the last section of the new 48" gravity sewer from Midway south on Loveland Blvd.
- Excerpts from [www.midwayupdate.com](http://www.midwayupdate.com)
- Sharp Street to Birchcrest Boulevard: The contractor has been installing a new water main in this area.
- Harriet Street to Neil Armstrong Elementary: he contractor has been installing a new water main in this area.
- Noble Terrace to Broom Court: The contractor has been installing a new water main in this area.
- Conway Blvd. to Page St.: The contractor has been installing a new water main in this area.
- Hayworth Rd. to Alton Rd.: The contractor has been installing a new water main in this area.
- Morley St. to Orlando Blvd. (PCMS): A new parent pick-up has been installed in this area.
- Alton Rd. to Beacon Dr.: The construction crews have cleared Retention Area 'E' of large vegetation. There is no other significant work in this area.
- Abscott Street to Bermuda Street: The contractor continues to install new utilities and the drainage system in this area.
- Hardey Street to Amstead Street: The contractor continues to install new utilities and the drainage system in this area.
- Willoughby Street to Maracaibo Street: The contractor continues to install new utilities and the drainage system in this area.
- Shilo Street to Loveland Boulevard: The contractor continues to install new utilities and the drainage system in this area.
- Kings Highway: Road is closed at Midway and Kings Highway as contractor installs 16" water main line. Please see current detour map.
- Midway Boulevard remains closed to through traffic from Achilles Street to Kings Highway.
- Roadway Projects in Design, Negotiation or Procurement:
  - Burnt Store Road Phase 2 Widening – This project is to design and permit a new four-lane divided roadway to include sidewalks and bike facilities between the existing two (2) four-lane projects to the north and south. This section is from the southern end of Burnt Store Road (near Notre Dame Boulevard) to the northern four-lane section of Burnt Store Road, north of Zemel Road. Design Contract: Johnson Engineering, Design/Permitting schedule: through 3/3/2017, Procurement Process: TBD, Projected start of Construction: TBD (Funding for construction has not been allocated.)
  - 30% plans have been received and reviewed by both County and FDOT staff, and have been returned to Johnson Engineering to make adjustments and continue with the development of the 60% design plans.
  - A meeting with Southwest Florida Water Management District (SWFWMD) was held to present the County's plan for handling stormwater retention and run-off. The stormwater drainage plans are progressing on schedule.
  - Design schedule:
  - 60% plans due Aug. 12, 2016
  - 90% plans due Dec. 2, 2016

- 100% plans due Feb. 3, 2017
- Final bid contract documents due March 3, 2017
- Olean Boulevard Widening - This project provides for widening Olean Boulevard, from US 41 to Harbor Boulevard, to 2 travel lanes in each direction with a continuous, center left turn lane, to be used in both directions. Design includes a 10' sidewalk on the south side of Olean Boulevard and decorative lighting as defined in the Parkside Master Plan.
- Staff will report back to the BCC in September with a cost estimates to extend the project limits from Harbor Boulevard to Easy Street, to replace the existing 6' sidewalk on the north side of the roadway between Harbor Boulevard and Aaron Street, and to replace the standard light source in the decorative lighting with more efficient LED lighting. Design Contract: Florida Transportation Engineering, Design/Permitting Schedule: Summer 2016 – TBD, Procurement Process: TBD, Projected Start of Construction: TBD
- Staff is negotiating with Florida Transportation Engineering to design and permit the roadway project. Design is anticipated to begin within the next 60 days.
- Once design is complete, all permits and necessary rights-of-ways acquired, the County will advertise for construction bids. Estimated land acquisition is \$3,941,000.
- Parkside - Harbor Boulevard Improvements (U.S. 41 to Olean Boulevard) Phase 2 – Phase 2 design includes roadway improvements consisting of a four lane divided roadway with a 16' – 20' raised median that will provide for safer turning movements, 8' – 10' multi use paths on both sides, landscaping, decorative lighting, wayfinding and a gateway feature. Utility improvements are included in this project. Design Contract: Johnson Engineering, Design/Permitting Schedule: 11/12/2013 – May 2016, Procurement Process: June – October 2016, Projected Start of Construction: 11/15/2016.
- Johnson Engineering provided 100% plans to County staff for final review. Charlotte County Utilities is reviewing the final utility plans for approval and signing of the required permits.
- The County sent the 100% Plans to FPL Underground to finalize their plans so they can be incorporated into our set of plans for construction bidding.
- Piper Road North Extension - Piper Road will be extended north from Henry Street to US 17 at the existing Regents Road intersection. The Airport Commerce Park has been identified as a priority for business development. At the present time, there is a limited roadway network in place serving the airport therefore additional roadway and utility improvements will be required to support new or expanded businesses within the corridor. Design Contract: Johnson Engineering, Design/Permitting Schedule: 2010-2011, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- All project documents, including bid specifications and design plans, are undergoing a final review prior to bid solicitation. Engineering staff expect to have the project package ready to send to the Purchasing Department by August.
- Stormwater Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
- Stormwater Control Structure Replacement - Fordham Waterway at Quasar FOR 4.60 - This project provides for the construction of a stormwater control structure under Quasar Boulevard at the Fordham Waterway. The new structure will replace two 60" reinforced concrete pipes and a 50' weir with one 8'x10' box culvert and a 6' weir. Design Contract: Johnson Engineering, Construction Contract: Andrew Sitework, Construction Schedule: 6/20/2016 – 2/2017 (180 calendar day contract)
- Quasar was closed Monday June 20 at the two canal crossing locations. The work area has been dewatered. The temporary bypass pipe has been installed. The footers are to be poured the week of July 20th.
- *PORT CHARLOTTE, Fla. (June 9, 2016) - Quasar Boulevard will be closed between Abner Street and Aken Street (at Niagara Waterway) and between Beacon Drive and Inverness Street (at Fordham Waterway), on Monday, June 20 and will remain closed through January 2017. These road closures are necessary during construction as work progresses to upgrade the stormwater control structures beneath Quasar Boulevard at these two canal crossings. Traffic will be detoured north to Peachland Boulevard. Advance warning signs and detour signs will be installed to direct traffic.*



- Stormwater Control Structure Replacement - Niagara Waterway at Quasar NIA 5.09 - This project provides for the design, permitting and construction of a stormwater control structure under Quasar Boulevard at the Niagara Waterway. The new structure will replace two 48" metal pipes and a 44' weir with two 48" concrete pipes and a 20' weir. Design Contract: Johnson Engineering, Construction Contract: Andrew Sitework, Construction Schedule: 6/20/2016 – 2/2017 (180 calendar day contract)
- Quasar was closed Monday June 20 at the two canal crossing locations. During the week of July 20th, the dewatering portion of the project will begin. Earthen dykes will be built and then the work area will be dewatered.
- *PORT CHARLOTTE, Fla. (June 9, 2016) - Quasar Boulevard will be closed between Abner Street and Aken Street (at Niagara Waterway) and between Beacon Drive and Inverness Street (at Fordham Waterway), on Monday, June 20 and will remain closed through January 2017. These road closures are necessary during construction as work progresses to upgrade the stormwater control structures beneath Quasar Boulevard at these two canal crossings. Traffic will be detoured north to Peachland Boulevard. Advance warning signs and detour signs will be installed to direct traffic.*
- Stormwater Control Structure Replacement – Lion Heart Waterway 4.03 (Peachland Blvd.) - This project provides for the design, permitting and construction of a stormwater control structure under Peachland Blvd. at the Lion Heart Waterway. The new structure will replace two 60" metal pipes with two 10'x10' box culverts. Design Contract: Johnson Engineering, Design/Permitting Schedule: March 2015 – Early 2016, Procurement Process: March – 6/14/2016, Projected Construction Schedule: July 2016 – Feb 2017
- The construction contract was awarded at the Board of County Commissioners Meeting on June 14. The pre-construction meeting is scheduled for June 27. The Notice to Proceed date is set for July 11, 2016. The contractor is planning to mobilize onsite at the beginning of August.
- Stormwater Projects in Design, Negotiation or Procurement:
  - Stormwater Control Structure Replacement – Lion Heart Waterway 4.34 (Kenilworth Blvd.) - This project provides for the design, permitting and construction of a stormwater control structure under Kenilworth Blvd. at the Lion Heart Waterway. Construction will consist of replacing (2) 72" corrugated metal pipe culverts with (2) 8'x10' box culverts and a 64' weir. Design Contract: Johnson Engineering, Design/Permitting Schedule: Jan – Dec 2016, Procurement Process: Dec 2016 – Feb 2017, Projected Construction Schedule: April – Dec 2017
  - Johnson Engineering has completed the survey, the existing base plan, and the geotechnical investigation. The engineering firm is coordinating with the utility on the aerial crossing.
  - The 30% design plans are scheduled to be submitted for review August 15.
- Sidewalk Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns):
  - Burnt Store Lakes Sidewalks - The South Burnt Store MSBU Advisory Board requested the construction of approximately 1.5 miles of sidewalks at: Vincent Avenue from Boca Vista Road to Burnt Store Road, Saragossa Lane from Cape Horn Boulevard to Burnt Store Road, and Rio Togas Road from Cape Horn Boulevard to Burnt Store Road. Construction Contract: V&H Construction, Construction Schedule: 2/29/2016 – Spring 2016
  - Sidewalks on Rio Togas Road are complete and the contractor has begun sidewalk construction on Vincent Avenue.
  - Gulfstream Boulevard Sidewalks - This project will consist of an 8' sidewalk installed from an existing sidewalk on Gulfstream Boulevard at Snow Drive continuing to Rosemont Drive. Design includes a connection to an existing sidewalk on Sunnybrook Boulevard. Construction of the Gulfstream Boulevard Sidewalk is part of a larger contract and will begin upon completion of the South Gulf Cove Sidewalk Project. Construction Contract: Bonness, Inc. Construction schedule: 4/25/2016 – July 2016.
  - Construction is underway. Stormwater drainage has been installed, subgrade is being mixed and sidewalk concrete is being poured. Restoration of the areas around the new sidewalks has begun and progress is being made.
  - Construction is 80% Complete.

- South Gulf Cove Sidewalks – The South Gulf Cove MSBU Advisory Board requested approximately 17 miles of multi-use pathways within the South Gulf Cove subdivision. Phase One includes the design and construction of approximately 2.7 miles of off-street pathways on Ingraham Boulevard from Gasparilla Road to Calumet Boulevard and on Calumet Boulevard from Ingraham Boulevard to St. Paul Drive. Construction Contract: Bonness, Inc., Construction Schedule: 11/9/2015 – April 2016
- Sidewalks are installed and final punch list items are nearing completion.
- Sidewalk Projects in Design, Negotiation or Procurement
- Cape Haze Drive - Design and construction of approximately 3,400 linear feet of sidewalk along Cape Haze Drive, from Arlington Drive north to approximately 450' north of Links Lane, where Cape Haze Drive becomes a four lane road. Design Contract: Johnson Engineering, Design/Permitting: March 2015 – Summer 2016, Procurement: TBD, Construction: Early TBD
- At the May 4, 2016 MSBU Advisory Board meeting, a motion was made to reduce the width of the sidewalks from 8' to 6'. Johnson Engineering is revising the final sidewalk design plans to accommodate the reduced width. Notification and coordination with SWFWMD will occur.
- Harbour Heights Sidewalks - This project consists of constructing approximately 2.75 miles of 5' wide sidewalks within the Harbour Heights MSBU District. Sidewalks are proposed along the following six (6) roadways: Sunnybrook Road (from triangle at Broadpoint Dr. to Peace River Dr.), Peace River Drive (from Sunnybrook Rd. to San Marino Dr.), San Marino Drive (from Broadpoint Dr. to Peace River Dr.), Broadpoint Drive (from Voyageur Dr. to Washington St.), Sulstone Drive (from Sunnybrook Rd. south to end), Voyageur Drive (from Broadpoint Dr. to end). Design Contract: Charlotte Engineering, Design/Permitting (Public Works Engineering): 6/27/14 – May 2015, Procurement: Summer 2016, Construction: TBD
- PreBid for the project is set for July 13th. The bid opening is scheduled for August 3rd. The project award by the Commissioners' is set on the Agenda for September 13th. Please keep in mind the bid opening and award are tentative and could require to be rescheduled due to the bidding process.
- Parkside - Gertrude Avenue/Aaron Street Multi-Use Path - This project will provide for a 10' multi-use path, landscaping, decorative lighting, a pocket park and signage along Gertrude Avenue, from Caring Way to Aaron Street, and along Aaron Street from Gertrude Avenue to Harbor Boulevard. Design Contract: Johnson Engineering, Design/Permitting Schedule: June 2015 – Summer 2016, Procurement Process: TBD, Projected Start of Construction: TBD
- The Parkside Board authorized an additional sidewalk on the north side of Aaron Street to Gertrude Avenue, as well as an additional sidewalk on the southwest side of Gertrude Avenue from Caring Way to Aaron Street. Johnson Engineering is working on the 90% design plans and has submitted the application for SWFWMD permitting.
- Parkside - West Tarpon Boulevard/Ambrose Lane Multi-Use Path - This project includes a 10' multi-use path, landscaping and decorative lighting along West Tarpon Boulevard from US 41 to Ambrose Lane and on Ambrose Lane from West Tarpon Boulevard to Elcam Boulevard. Design Contract: Johnson Engineering, Design/Permitting Schedule: June 2015 – Summer 2016, Procurement Process: TBD, Projected Start of Construction: TBD
- The Parkside Board met on Jan 12 to review budgets and design options and authorized staff to move forward with design of an additional sidewalk on the south side of West Tarpon Boulevard to Ambrose Lane.
- Johnson Engineering is working on the 90% design plans and has submitted the SWFWMD permit application; SWFWMD permitting is expected to be complete in June.
- Placida Road Safety Improvements (Rotonda Boulevard West to Boca Grande Causeway) – Safety improvements include the construction of a 10' wide bicycle-pedestrian path between Rotonda Boulevard West and Boca Grande Causeway and roadway/intersection improvements including:
  - Northbound left turn at Panama Drive.
  - Southbound left turn at Bantry Bay.
  - Southbound deceleration lane at Cape Haze Drive.

- Mill and resurface between Rotonda Boulevard West and Boca Grande Causeway.
- Standard street lighting between Rotonda Boulevard West and Cape Haze Drive.
- Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: through Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- Charlotte County Utilities added a reclaimed water line and force main sewer to this project. Conducting utility work in conjunction with construction of the multi-use path and safety improvements will minimize disruption to residents and businesses within the project limits.
- The bid package is complete and has been sent to Purchasing.
- Parade Circle Sidewalk Connections - The Rotonda West MSBU Advisory Board requested that sidewalks be installed along the feeder roads leading to Parade Circle. Construction will consist of six (6) sidewalks, six (6') feet wide, approximately 900 lineal feet each, starting at the Parade Circle and continuing to the next roadway intersection but not going through the intersection at the following locations:
  - Oakland Hills Road to Annapolis Lane
  - Pebble Beach Road to Mark Twain Lane
  - Pinehurst Road to Mariner Lane
  - Broadmoor Road to Broadmoor Lane
  - Long Meadow Road to Long Meadow Lane
  - White Marsh Road to White Marsh Lane
- Design Contract: Johnson Engineering, Design/Permitting: 7/1/2014 – Nov. 2015, Procurement: through 6/14/2016, Construction: 6/20/2016 – 10/18/2016
- Phase 2 sidewalk connections: Bids were opened May 18. A recommendation to award the construction contract was presented to the Board of County Commissioners on June 14. On June 15, we held the preconstruction meeting and gave Notice to Proceed for June 27, 2016. GCS is installing silt fence, clearing and grubbing and placing sub grade material. They intend on starting to pour sidewalk concrete around the week of July 8th.
- Phase 3 bike path connections: Staff reviewed the 60% design plans and are awaiting the 90% plans.
- Other Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
- Charlotte Harbor Gateway Harbor Walk, Phase 1 – This project is to design and construct pedestrian and boater access to Charlotte Harbor. Phase 1 includes replacement of the seawall, construction of a restroom facility, small boat launch, parking area, and pedestrian promenade located at the foot of the north-bound US 41 Bridge. Once completed, new amenities will enhance the public's waterfront experience. The project area is closed to the public during construction.
- The County is utilizing Florida Department of Transportation (FDOT) Local Agency Program (LAP) Funds to construct this project. Notice to Proceed was issued by FDOT on 12/11/2014.
- Construction is complete and punch list items are currently being completed.
- A rendering of the finished project is available on the [Project Status Updates](#) website
- Other Projects in Design, Negotiation or Procurement
- Charlotte Harbor Gateway Harbor Walk, Phase 2 – The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor. Phase 2 includes the design of pedestrian connections from the promenade (located along the east side of US 41 northbound travel lanes) including a boardwalk crossing underneath the US 41 Bridge, a stairway connecting the promenade to the US 41 Bridge sidewalk, a fishing pier and a water taxi dock facility. This project is funded by the Charlotte County Redevelopment Fund and will be reimbursed up to \$1,410,580 through a Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT). Design Contract: Kimley-Horn & Associates, Design Schedule: 10/15/2013 – 7/17/2015, Procurement Process: Fall 2016, Projected Start of Construction: Late 2016
- Design is complete and approved by FDOT; the LAP Agreement was approved by the Board of County Commissioners on Feb. 23 and returned to FDOT for execution. The design team submitted the plans to the permitting agencies and is waiting for their responses.



- Manasota Key Community Plan Design – The Manasota Key MSTU Advisory Board requested the development of a Community Plan including, but not limited to, sidewalks, bike paths, crosswalks and lighting. The first phase of this project consisted of a conceptual master plan completed by Weiler Engineering in December 2013. Phase 2 is the design of construction ready plans consisting of the top priorities as identified by the MSTU Advisory Board. Design Contract: Weiler Engineering, Design/Permitting Schedule: July 2014 – Fall 2016, Construction: TBD
- The 60% design plans for the Gulf Blvd. sidewalk were received Dec. 31, 2014. A Community Meeting was held Feb. 4, 2015 to present the 60% sidewalk plans. At that time the Gulf Blvd. sidewalk project was put on hold until a survey was mailed to all property owners and input gathered.
- The MSTU Advisory Board has reviewed all input and requested the lighting design be adjusted to alternate lights along each side of Gulf Blvd. Staff is processing a change order for the design engineer to accomplish this. The project is still on hold until this change order is received and approved by the Board of County Commissioners.
- The 90% design plans for North Beach Road have been received and are under review.
- Coastal Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
- Buena Vista Grassy Point Waterway Maintenance Dredging - Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral channels and 500 feet into the interior canals to determine the amount of material needed to be removed to restore safe navigation. Construction Contract: Marine Contracting Group, Construction Schedule: 5/10/2016 – October 2016 (150 day contract)
- Marine Contracting Group mobilized their equipment, prepared the spoil site and has been dredging along George Road and Lister Waterway.
- Coastal Projects in Design, Negotiation or Procurement:
  - Alligator Creek Dredging – The Alligator Creek Waterway MSBU Advisory Board requested that the County design and apply for a permit to dredge the navigable waterways within the Alligator Creek MSBU to a depth of -6 feet MLW. It is anticipated that a significant amount of time may be required to negotiate with the Florida Department of Environmental Protection (FDEP) to issue permits for the dredging within the Alligator Creek to more than a depth of -5 feet, which is the depth for the current permit. Construction services include environmental protection and dredging of Alligator Creek and adjacent channel dredging within the Gasparilla Sound, Charlotte Harbor Aquatic Preserve. Design Contract: Coastal Engineering, Design/Permitting Schedule: 1/6/2013 – Late 2015, Procurement Process: through June 24, 2016, Projected Start of Construction: Summer 2016
  - The Army Corps of Engineers (ACOE) combined the -5' MLW Maintenance Dredging project with the proposed -6' MLW project even though they are different in their scope.
  - The Florida Department of Environmental Protection (FDEP) permit was received Aug. 29, 2014 for the -6ft MLW project which includes public interest in the form of purchasing and donating an YSI Water Quality Monitor to the "Friends of CHAP."
  - The ACOE issued their public notice and received one request for additional information from National Marine Fisheries specific to Essential Fish Habitat. Coastal Engineering Consultants responded with the requested data.
  - The National Marine Fisheries' concurrence letter was issued to the ACOE on November 3, 2015. The ACOE Permit was issued December 29, 2015. A change order to facilitate the bid process was approved; the Consultant resurveyed the project area and provided updated construction drawings and specifications.
  - A Request for Bids was recently advertised and bids were opened May 4. A recommendation to award the dredging contract to Waterfront Property Services, LLC dba Gator Dredging, will be presented to the Board of County Commissioners on June 14.
  - Gulf Cove Waterway Maintenance Dredging - Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral/access channels. The amount of material to be removed will be determined as engineering and design progresses. The project includes the removal of the

existing silt to the previous dredge depth of -4ft MLW within the lateral/access channels and 100 feet into the interior canals. Design Contract: TBD, Design/Permitting Schedule: Through Summer 2016, Procurement Process Summer 2016, Projected Start of Construction: Summer 2016

- Coastal Engineering Consultants (CEC) proposed an alternate approach that will improve navigation and yield cost savings over time through reduction of maintenance dredging needs. The approach includes identifying/combining multiple canals into single channels extending to the river.
- The County reviewed the preliminary plan set and issued a revised task order to Coastal Engineering Consultants to proceed with the additional survey and design work. CEC completed the additional survey and alternate design alignments depicting the proposed connector channels. The design was reviewed and approved by the MSBU Advisory Board; a second change order was submitted to facilitate the new design.
- A pre-application meeting was conducted with the FDEP and ACOE to determine project feasibility. Both agencies view the project as favorable. FDEP commented that the FWC Department of Aquaculture will need to comment on the shellfish habitat designation and the ACOE stated that NMF will need to do the same in regards to the Smalltooth Sawfish habitat.
- The permit application and drawings are complete and were submitted to State and Federal permitting agencies; correspondence between the County and ACOE confirmed that the review is underway. The Marine Marker Plan is also under review by the permitting agencies.
- The Army Corps of Engineers has not asked for an informal review of this project from the National Marine Fisheries Services as of Sept. 30, 2015. The FDEP issued their permit with FWC Department of Aquaculture review of the shellfish habitat designation.
- The Coast Guard is ready to issue the Marine Marker Permit pending authorization from the ACOE. A Request for Additional Information (RAI) was received from the ACOE and responded to.
- The US Army Corps of Engineers (ACOE) Public Notice was issued February 2016. Upon receipt of the ACOE permit the County will move forward with project implementation.
- Harbor Heights Waterway Maintenance Dredging - This project consists of maintenance dredging existing man-made canals and access channels to their permitted conditions to restore safe navigation within the waterway system. Project area includes: Balboa, DeSoto, Dover, Santa Clara, Santa Barbara, San Salvador, and San Marino canals and associated channels within the Peace River. Brush cutting, for line of sight/navigation, was added to the contract. Design Contract: Stantec, Design/Permitting Schedule: 12/17/2013 – March 2016, Procurement Process: March – May 2016, Projected Start of Construction: Summer 2016
- A recommendation to award Bid #16-296 to the lowest responsive, responsible, bidder, Marine Contracting Group was approved by the Board of County Commissioners on May 24. Completion time is 120 calendar days upon Notice to Proceed which will be established at the pre-construction meeting.
- Pirate Harbor Access Channel – Dredging provides safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge 2,300 feet of access channel that was not covered under previous permitting. This project was originally presented to the Florida Department of Environmental Protection (FDEP) in 2003/04 however, at that time, FDEP did not view this project as favorable and it was removed from the original contract. Now that the Pirate Harbor rock ledges have been removed, the engineering and design of the Pirate Harbor Access Channel has been added to the previous contract and will require a standard general permit. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/22/2014 – Spring 2016, Procurement: Summer 2016, Projected Start of Construction: Fall 2016
- FDEP completed the Uniform Mitigation Assessment Method (UMAM) ranking on the seagrass impacts for the proposed dredging. Coastal Engineering Consultants (CEC) investigated sites for a seagrass mitigation project (e.g., fill blow-holes / prop-scars). The initial search for potential mitigation sites did not find enough suitable areas within the vicinity of the project area therefore a wider search area was examined using aerial photography.

- CEC, working in partnership with FDEP and County Staff, completed the field survey of potential seagrass mitigation areas which was reviewed by FDEP and FWC. A second meeting was held with FDEP in November 2015 to discuss the Seagrass Mitigation plan; FDEP requested that an updated boat survey be conducted to determine the required dredge depth; the boat survey was completed in February 2016.
- A third meeting was held with FDEP, Aquatic Preserve and FWC staff to review the project design and multiple alternative proposals for seagrass mitigation strategies. State agencies have requested a channel realignment to possibly reduce potential impacts to seagrasses from the dredging.
- State agency staff, County and CEC staff reached a consensus on a mitigation strategy to propose restoration of seagrass areas in the vicinity of Cormorant Key. A public interest proposal is being developed, in cooperation with Florida Sea Grant and local boating stakeholders within the Aquatic Preserve, as part of the permit process. A revised permit application will be submitted by the end of June to encompass the above changes and strategies.
- Stump Pass 10 Year Beach and Inlet Management Plan – This project provides for continued monitoring, as required by permitting, for dredging Stump Pass that re-established the 1980 channel alignment and provided for re-nourishment of critically eroded beaches. Maintenance dredging of Stump Pass and beach re-nourishment will be conducted approximately every three years. An engineered structure will be installed at Stump Pass to improve program performance. In the permitting process, an Adaptive Management Plan Strategy will be employed to provide options for modifications to structure(s) placed with initial construction, or installation of additional structures in the future, in response to beach and inlet management activities and storm erosion impacts. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/16/2012 – Early 2016, Procurement Process: Spring 2016, Projected Start of Construction: Summer 2016
- The US Fish and Wildlife Service agency prepared a new Biological Opinion (BO) for this Project. It is noted that the Red Knot was recently listed on the threatened and endangered species list, thus a new BO was necessary to review the project for migratory birds including Piping Plover and Red Knot as well as sea turtles.
- The FDEP issued the Final Order (permit) for the project on Sept. 2, 2015. The review by National Marine Fisheries Service (NMFS) is complete and the County received ACOE approval. The review of construction drawings and bid specifications is complete. The State Parks (Division of Recreation and Parks) issued a concurrence letter for an updated easement that would allow construction on the upland portion of the park property. The County worked through the negotiations with the State Parks Division and the revised easement is nearing completion.
- Due to delays in the permitting process, the revised construction schedule is as follows:
- Mobilization in July 2016.
- Offshore borrow sand placement on Don Pedro and Knight Islands Aug-Oct 2016
- Dredge Stump Pass Oct-Nov 2016
- Manasota Key Work (structure and backfill) Nov 2016-Jan 2017
- Landscape Projects in Construction:
  - Burnt Store Village Buffer – This project provides for landscaping and irrigation to create a buffer along the east side of Burnt Store Road between Zemel Road and Doreda Drive. Design Contract: Charlotte Engineering & Surveying. Construction contract: Jones Landscape, Construction schedule: 5/23 – 10/20 2016 (150 calendar days).
  - Cypress, red maple, and sweet bay trees have been planted and utility services have been established. The installation of irrigation is underway and the planting of shrubs and additional trees continues. This project is progressing ahead of schedule.
  - Gateway Landscaping: Toledo Blade Blvd. (US 41 to Hillsborough Blvd.) – This project provides for median landscaping with irrigation along Toledo Blade Boulevard between US 41 and Hillsborough Boulevard. Landscape materials may include trees (Palm, Japanese Blueberry, Crepe Myrtle), shrubs (Saw Palmetto, Ixora, Fountain Grass), and groundcover (Coontie, Purple Lantana, Asian Jasmine, Starburst Pentas). The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and

enhance the County's overall desirability as a place to visit, work and live. Design Contract: David M. Jones, Jr. & Associates, Construction Contract: MRT Lawn and Garden Center, Construction Schedule: 7/7 – 9/5/2016 (60 calendar days)

- Water and electrical points of service are ready at this location however electrical service is pending activation by Florida Power and Light. Directional bore drilling and trenching for irrigation is underway.
- Intermittent, temporary lane closures are expected for the delivery and installation of landscape materials, including trees, to the medians.
- *PORT CHARLOTTE, Fla. (July 29, 2016) – Intermittent inside lane closures are anticipated on Toledo Blade Boulevard, from US 41 to Hillsborough Boulevard, next week from Tuesday, August 2 – Friday, August 5 between 9 a.m. – 4 p.m. Work in this area includes median landscaping; temporary inside lane closures will be necessary for the delivery of landscape materials to the medians. Advance warning signs and flaggers will be onsite as necessary. Travelers may experience intermittent, slow moving traffic and/or temporary delays within the project limits and should allow extra time when planning to travel through this area.*
- Midway Boulevard Median Landscaping – This project provides for median landscaping with irrigation along Midway Boulevard between Yancey Street and Harbor Boulevard. Landscape materials may include trees (Palm, Weeping Yaupon, Crepe Myrtle), shrubs (Silver Palmetto, Bluestem Palmetto, Fountain Grass), and groundcover (Purple Lantana). Design Contract: David M. Jones, Jr. & Associates, Construction Contract: Superior Landscaping and Lawn Service, Construction Schedule: 6/27 – 8/26/16 (60 calendar days)
- The reclaimed water facility connection is in place. Ground preparations are underway.
- Landscaping Projects in Design, Negotiation or Procurement:
  - Gateway Landscaping: I-75 at King's Highway – This project provides for roadside landscaping along I-75 at the Kings Highway interchange, as programmed by FDOT's Bold Landscape initiative. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. Design Contract: David M. Jones & Associates, Design Schedule: through Fall 2016
  - Design is nearing completion. Construction plans have been submitted to FDOT to request permitting of the Community Aesthetic Feature. The County's request to extend the FDOT Irrigation and Landscape Permit was granted through July 10, 2017. Construction is pending completion of the FDOT I-75 road widening project in the vicinity of Kings Highway.
  - Gateway Landscaping: Jones Loop at I-75 – This project provides for roadside and median landscaping along Jones Loop, from Mac Drive to Piper Road, at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design Schedule: June – Dec 2016.
  - The initial survey and environmental site visit are complete. Design is in progress; base plans and sightline analysis is underway to identify potential planting areas and sign locations. 30% design plans are expected to be received in early August.
  - Gateway Landscaping: US 17 at I-75 – This project provides for roadside landscaping along US 17 at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design/Permitting schedule: June – Dec 2016.

- The initial survey and the environmental site visit is complete. Design is in progress; base plans and sightline analysis is underway to identify potential planting areas and sign locations. 30% design plans and cost estimates are expected in early August.
- Winchester Boulevard Median Landscaping and Buffer – This project provides for landscaping with irrigation along Winchester Boulevard South, from SR 776 to CR 775 (Placida Road). Design services will include preparation of construction drawings, bidding and inspection services for the installation of landscaping, irrigation and a proposed buffer. Landscape plants include canopy and ornamental trees, palms, shrubs and ground cover. Design Contract: CES/American, Design/Permitting Schedule: Early 2016 – 8/22/2016
- The 60% design plans are under review by County staff; utility coordination and progress meetings continue.
- A second public input opportunity is scheduled August 3 to present the 60% design plans and record public input.
- Date: Wednesday, August 3, 2016
- Time: 2 p.m.
- Subject: Public Input Opportunity - Winchester Boulevard Median Landscaping
- Presentation of 60% Design Plans
- Location: Tringali Community Center
- 3460 N. Access Road, Englewood, FL
- Lighting District Projects:
  - Charlotte County CIP Projects
  - Midway Boulevard Widening Project
  - Reviewed and comment on 90% signal and lighting plans.
  - Working to resolve traffic signal plans issues.
  - Work in progress on 100% plans.
  - 100% lighting and signalization plans have been reviewed and comments sent back to Project Manager.
  - Final plans received review beginning in preparation for contract documents.
  - Contract preparation underway for bidding.
  - Bid package on street. Bid opening slated for 4/15/2015
  - Bid opening was 4/22/2015; apparent low bidder was Forsberg Construction Inc.
  - Pre-construction meeting was held on May 20, 2015.
  - Construction began on 6/29/2015.
  - Reviewed and commented contractor submitted MOT for the closure of Kings Highway at Midway.
  - Reviewed and commented upon roadway lighting and traffic signal material submittals.
  - All maintenance functions towards the traffic signal for Midway Blvd. at Kings Highway has been transferred to the project's sub-contractor.
  - Gasparilla Road Widening Project Reviewed and commented on 100% traffic signal and lighting portion of the project.
  - Awaiting adjustments and additional comments from design engineer.
  - Final plans to CM at Risk, working on GMP.
  - Final plans submitted contractor working on GMP
  - GMP price received placed on BCC agenda for May 27<sup>th</sup>.
  - Reviewed and commented upon roadway lighting and traffic signal material submittals. Project is underway. Conduit for lighting is being installed.
  - Roadway light poles are being installed as the project progresses.
  - All maintenance functions towards the traffic signal for SR776 at Gasparilla Road has been transferred to the project's sub-contractor.
  - Three mast arm foundations for the intersection of SR776 at Gasparilla Road have been installed.
  - All new mast arms, signal displays, video detection and signal controller cabinet have been installed.
  - Edgewater Phase II waiting bidding process and construction to begin.
  - Request for bid went to purchasing June 6, 2014 awaiting bid.

- Bids received back.
- Pre-construction meeting held on 10/29/2014.
- Awaiting construction to begin after the first of the year.
- Contract has been awarded, Preliminary construction began. Lighting element has not begun yet
- Reviewed and commented upon roadway lighting and traffic signal material submittals.
- Project underway, addressing signal timing complaints as a result of Edgewater Dr. road closure.
- Maintenance of the traffic signal at Edgewater Dr. and Harbor Blvd was transferred over to the projects signal contractor. The intersection was changed to a 4 way stop with flashing red signal displays.
- The contractor has de-energized the signal and Overhead signal displays have been removed.
- All four mast arm foundations have been installed at the intersection of Edgewater Drive at Harbor Boulevard.
- Installation of roadway lighting conduit and pole bases has begun.
- Rotonda Bridge Lighting
  - Reviewed and commented on material submittals for future lighting systems.
  - Install complete.
  - Working on Lighting Design.
  - 60% Plans received reviewed and comments provided to Project Manager.
  - Contract document review and comments provided to the Project Manager.
  - Project documents sent to Purchasing.
  - Attended pre-award meeting held in Purchasing.
  - Pre-construction meeting held in Purchasing on 10/1/2015.
  - Reviewed and commented upon decorative lighting material submittals. Project is underway.
  - Lighting load center materials have arrived and staff is assembling the various components.
  - All light pole bases have been installed.
  - Began conduit installation/connections.
  - Began construction of load centers.
  - All light poles have been installed. Waiting for Florida Power and Light to energize all of the systems.
- Lighting District Projects
- Worked on routine street light maintenance in North, West and South County. A total of 107 lights were repaired this month.
- Responded to a complaint for the school flashing beacons operational during non-school periods on Midway Boulevard at Sheehan Boulevard and Sheehan Boulevard at Montrose Avenue.
- Repaired communication issues with the school flashing beacon clocks at Westchester Boulevard at Beaver Lane (WB) and Spinnaker Boulevard at Gulfstream Boulevard.
- Worked with vendor to repair the fiber optic connections to the incident management camera located on SR776 closest Mel-o-dee Lane.
- Replaced the video detection processors on Toledo Blade Boulevard at Hillsborough Boulevard
- Investigated two non-functional incident management cameras on US41 at Port Charlotte and Midway Boulevards. Both cameras required replacement.
- Repaired traffic signal cable support wires on Kings Highway at Westchester, Olean and Suncoast Boulevards.
- A crew responded to a trouble call after normal business hours for street light pole destroyed during a motor vehicle accident on Veterans Boulevard south of Madaca Lane. A crew replaced the light pole which was knocked down.
- Investigated a roadway lighting outage on SR776 between US41 and Collingswood Boulevard. Crews discovered the lighting arrestor and one secondary circuit breaker in the load center had been damaged as a result of a lighting strike.
- While performing routine street light maintenance on US41 at Frizzell Lane, a crew discover a light pole badly cracked and in jeopardy of falling down. A crew removed the damaged light pole and installed a replacement pole.

- Two new members of the Lighting District Anthony Leggett and Robert McMahan attended Intermediate Maintenance of Traffic training.
- Replaced antennas on two non-communicating school flasher modems.
- Repaired non-functional illuminated street name signs on Marion Ave. at US41 NB and Taylor Street, Olympia Avenue at Taylor Street and Nesbit Street, Carmalita Street at Cooper Street, Jones Loop Road at Indian Springs Cemetery and SR776 at Flamingo Boulevard.
- A crew responded to a call for the southbound warning beacon on Sheehan Boulevard was not operational. Crews discovered someone had removed Pepper Bush roots and damaged the underground cable to the warning beacon pole. The cable was repaired restoring operation to the warning beacon.
- At a request from and with materials furnished by the Florida Department of Transportation, installed flashing yellow signal displays on US17 at both the northbound and southbound on ramps.
- Lighting staff had a vendor make fiber optic splices and connected the intersection of Rampart Boulevard at Luther Road/Capricorn Boulevard onto the traffic management system. Total number of intersection online is 95.
- The battery back-up cabinet located on US41 at Burnt Store Road has been giving staff issues by not transferring to battery when power was lost. A crew installed a re-purposed unit removed from another location.
- Responded to a complaint of roadway lights inoperable on US17 (Duncan Rd.) A crew identified the conductors were burnt was causing the outage. The conductors were replaced and the lights are now operational.
- Attended weekly progress meetings and participated in underground Signal conduit inspections for the US41 widening project.
- Attended weekly progress meetings for the US41 resurfacing and signal improvement projects.
- Traffic Management Center:
  - TMC Monthly Updates – July 2016
  - Continued with the final stages of the Charlotte County Traffic Signal Re-timing project.
  - Deployment of "Flashing Yellow Arrow" (FYA) Traffic Signal modification at US17 & I-75 Ramps.
  - Investigation of broken fiber between HUBs.
  - Investigation of firmware issues for Naztec signal controllers.
  - Repair of ATMS server in house. Found motherboard issues and revived from a down state.
  - Continue monitoring and fielding complaints as the need arises. Responding to information requests.
  - Continue efforts promoting the TMC's Twitter account for traffic incidents. Over 285 followers and increasing.
  - Locates Performed
  - 293 Requests for underground utility locates were received, generating 130 tickets for locates.
  - Trouble Calls
  - 4 trouble calls received responded to and problems of various natures resolved.
  - Maintenance & Operations Division
  - July 6 – July 12, 2016
  - A total of 59 new requests were received related to drainage, brush, asphalt repairs, sidewalk repairs, and illegal dumping.
  - Drainage line & grade:
    - 3,500 SF in Greater Port Charlotte
    - 4,500 SF in Northwest Port Charlotte
    - 4,800 SF in Englewood East
    - 6,900 SF in Rotonda West
    - 2,900 SF in Punta Gorda Non-Urban
  - Small pipe install:
    - 44 LF in Greater Port Charlotte
    - 112 LF in Punta Gorda Non-Urban

- Menzie ditch cutting:
- 40,000 SF in Mid Charlotte Stormwater
- Culvert cleaning:
- Cleaned 10 culverts in Greater Port Charlotte
- Cleaned 3 culverts in South Punta Gorda Heights
- Cleaned 16 culverts in Punta Gorda Non-Urban
- Boom mower:
- Cut 56,925 CY in Englewood East
- Cut 9,399 CY in Greater Port Charlotte
- Cut 14,000 CY in South Gulf Cove
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- July 13 – July 19, 2016
- A total of 50 new requests were received related to drainage, brush, asphalt repairs, and illegal dumping.
- Drainage line & grade:
- 3,500 SF in Greater Port Charlotte
- 6,950 SF in Northwest Port Charlotte
- 5,800 SF in Rotonda West
- 1,250 SF in Punta Gorda Non-Urban
- Small pipe install:
- 44 LF in Greater Port Charlotte
- 40 LF in Northwest Port Charlotte
- 88 LF in Punta Gorda Non-Urban
- Large pipe install:
- 91 LF in Punta Gorda Non-Urban
- Menzie ditch cutting: 20,000 SF in Mid Charlotte Stormwater
- Culvert cleaning:
- Cleaned 21 culverts in Greater Port Charlotte
- Cleaned 32 culverts in Rotonda West
- Cleaned 16 culverts in Punta Gorda Non-Urban
- Cleaned 12 culverts in Gulf Cove
- Cleaned 2 culverts in Englewood East
- Cleaned 2 culverts in Burnt Store Village
- Cleaned 12 culverts in Deep Creek
- Boom mower:
- Cut 4,100 CY in Englewood East
- Cut 16,549 CY in Greater Port Charlotte
- Cut 62,478 CY in Gulf Cove
- Cut 34,650 CY in South Gulf Cove
- Cut 1,400 CY in Lemon Bay
- Debris removal:
- Removed 12,335 pounds of debris from locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- July 20 – July 26, 2016
- A total of 71 new requests were received related to drainage, brush, asphalt repairs, sidewalk repairs, guardrail repair, and illegal dumping.
- Drainage line & grade:
- 2,400 SF in Greater Port Charlotte

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- 1,900 SF in Northwest Port Charlotte
- 1,800 SF in Rotonda West
- 2,630 SF in Grove City
- 15,000 SF in Punta Gorda Non-Urban
- Small pipe install:
- 72 LF in Greater Port Charlotte
- 24 LF in Englewood East
- 48 LF in Northwest Port Charlotte
- 128 LF in Punta Gorda Non-Urban
- Large pipe install:
- 160 LF in Englewood East
- Menzie ditch cutting: 35,000 SF in Mid Charlotte Stormwater
- 25,000 SF in Englewood East
- Culvert cleaning:
- Cleaned 39 culverts in Greater Port Charlotte
- Cleaned 12 culverts in Northwest Port Charlotte
- Cleaned 5 culverts in Rotonda West
- Cleaned 10 culverts in Gulf Cove
- Cleaned 4 culverts in Road & Bridge North
- Asphalt repair:
- Utilized 9.58 tons of material to repair locations throughout the County
- Boom mower:
- Cut 72,632 CY in Englewood East
- Cut 18,946 CY in Greater Port Charlotte
- Cut 63,150 CY in South Gulf Cove
- Cut 1,300 CY in Road & Bridge West
- Debris removal:
- Removed 9,620 pounds of debris from locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds
- July 27 – August 2, 2016
- A total of 79 new requests were received related to drainage, brush, asphalt repairs, and illegal dumping.
- Drainage line & grade:
- 1,900 SF in Greater Port Charlotte
- 17,450 SF in Northwest Port Charlotte
- 4,775 SF in Grove City
- 4,930 SF in Punta Gorda Non-Urban
- Small pipe install:
- 200 LF in Punta Gorda Non-Urban
- Large pipe install:
- 8 LF in Punta Gorda Non-Urban
- Menzie ditch cutting:
- 130,000 SF in Englewood East
- Culvert cleaning:
- Cleaned 50 culverts in Greater Port Charlotte
- Cleaned 10 culverts in Northwest Port Charlotte
- Cleaned 20 culverts in Grove City
- Cleaned 2 culverts in Englewood East
- Asphalt repair:
- Utilized 10.61 tons of material to repair locations throughout the County
- Boom mower:

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- Cut 52,756 CY in Englewood East
- Cut 20,662 CY in Greater Port Charlotte
- Cut 11,388 CY in Lemon Bay
- Debris removal:
- Removed 9,950 pounds of debris from locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- Mosquito & Aquatic Weed Control Division:
  - July 6 – July 12, 2016
  - Mosquito Control
  - Acres treated: 44,993
  - Landing rate counts taken: 48
  - Traps set: 29
  - Service requests: 28
  - Aquatic Weed Control
  - Sites treated: 11
  - Sites inspected: 9
  - Mitigation sites maintained: 1
  - July 13 – July 19, 2016
  - Mosquito Control
  - Acres treated: 10,302
  - Landing rate counts taken: 44
  - Traps set: 35
  - Service requests: 5
  - Aquatic Weed Control
  - Sites treated: 29
  - Sites inspected: 1
  - Mitigation sites maintained: 1
  - July 20 – July 26, 2016
  - Mosquito Control
  - Acres treated: 27,891
  - Landing rate counts taken: 38
  - Traps set: 34
  - Service requests: 60
  - Aquatic Weed Control
  - Sites treated: 21
  - Sites inspected: 2
  - Mitigation sites maintained: 1
  - July 27 – Aug. 2
  - Mosquito Control
  - Acres treated: 83,857
  - Landing rate counts taken: 48
  - Traps set: 42
  - Service requests: 55
  - Aquatic Weed Control
  - Sites treated: 15
  - Sites inspected: 9
  - Mitigation sites maintained: 1
- Traffic Signing & Marking:
  - New Signs Installed: 16 signs
  - Legends Installed: 94
  - Signs Inspected: 10,335

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- Signs Manufactured: 161
- Sign Maintenance: 1,843 signs repaired
- Marine Maintenance: 1 tree removed from the harbor
- Traffic Counts: 48 station counts, 4 approach counts, 2 speed counts & 1 special volume count performed
- Trouble Calls (after hours): 11

## Tourism

- As a direct result of outdoor writer Thomas Berg's visit in July and Aug. 2015, an article about one of his fishing trips was published in two outdoor-centric publications Woods 'N Water magazine based in Perry, FL and Adventure Sports Outdoors magazine based in Peoria, IL. Following are links to the article in Adventure Sports Outdoors. It's anticipated he'll be publishing a future article about fishing in Punta Gorda.
  - Page 1: <http://www.asomagazine.com/magazine/July%202016/Page%20110.jpg>
  - Page 2: <http://www.asomagazine.com/magazine/July%202016/Page%20111.jpg>
- As a direct result of Scott Fais of Florida on a Tankful's visit last month, both stories filmed were aired on Tampa Bay News 9 and Central Florida News 13. One story is about Octagon Wildlife and the other is about Charlotte Harbor Aquatic Preserves Ecoventures. Florida on a Tankful is a regular TV segment which airs on Bay News 9 in Tampa and News 13 in Central Florida and reaches more than 2 million viewers.
  - Octagon Wildlife Sanctuary
  - [http://www.mynews13.com/content/news/cfnews13/on-the-town/article.html/content/news/articles/cfn/2016/7/19/octagon\\_wildlife\\_sa.html](http://www.mynews13.com/content/news/cfnews13/on-the-town/article.html/content/news/articles/cfn/2016/7/19/octagon_wildlife_sa.html)
  - Charlotte Harbor Aquatic Preserves
  - [http://www.mynews13.com/content/news/cfnews13/on-the-town/article.html/content/news/articles/cfn/2016/7/21/aquatic\\_preserves\\_cr.html](http://www.mynews13.com/content/news/cfnews13/on-the-town/article.html/content/news/articles/cfn/2016/7/21/aquatic_preserves_cr.html)
- As a direct result of working with Aqua Marketing & Communications and Englewood guide Capt. Chris O'Neill of Tail Chaser Charters, coordinated an interview with Bay News 9 (Tampa) to discuss Capt. Chris's mentorship with the Majesty Outdoors Foundation. The organization provides an outdoor experience and mentorship to a fatherless teen then awards a college scholarship to that teen. The experience with the teen, which took place in Charlotte Harbor in July 2015, aired in January 2016 on the Pursuit Channel, and the television interview about the January show aired several times on Sunday, July 31. (The segment was recorded July 19.) [http://www.baynews9.com/content/news/baynews9/video.html?clip=http://static.baynews9.com/newsvideo/bn9/web\\_video/majesty\\_outdoors.f4v](http://www.baynews9.com/content/news/baynews9/video.html?clip=http://static.baynews9.com/newsvideo/bn9/web_video/majesty_outdoors.f4v)
- Social Media Familiarization Trip, Sept. 22 – 25  
Planning is underway to bring in between four and six online influencers will participate in a three-night familiarization trip of the destination with time spent between Punta Gorda and Englewood and will include the Pirate Festival and Let's Eat, Englewood.
- Marketing
  - Brand Assessment
  - After well over a decade, the VCB has decided to revisit and closely analyze the "Charlotte Harbor and the Gulf Islands" brand. This is done alongside our agency of record, Aqua, out of St. Petersburg, and Research Data, out of Tampa. Keep in mind a "brand" is far more than just a logo, it needs to have sense of place as well as provide a basic impression as to what the product is. Branding is done in several phases and we are rounding the final stretch of an extremely complex, yet exciting process. The agency completed in-market interviews and out-of-market focus groups both in state and out, and developed some initial branding that needed to be tested by focus groups in the same markets as previous research had been performed. Staff attended the Tampa focus groups in person, and for cost control purposes, via live-web conference for the out-of-market studies. The new brand concept tested extremely well, both in-state and out, and final tweaks are being made before presentations to stakeholders, the TDC, and the public.

- The VCB, working with local and state government has been staying abreast of two significant issues impacting Florida Tourism: Blue-green algae, which was quickly associated by national press with all of with Florida rather than a limited area and the Zika virus. The VCB is working with our PR and Social Media agency to start a #NoAlgae campaign showing our clear waters to offset the perception that bluegreen algae is in all coastal waters.
- The VCB has put a new section on our website, hoping to better educate the potential visitor (and any other interested party) on both water quality issues and Zika. We've also taken the opportunity to add some red tide and tannin educational information alongside the blue-green algae for water quality issues, as they are often either geo-specific, in the case of red tide, or completely a non-issue (tannin). The section has just come online and is a work-in-progress, and will be updated as more information and assets become available. We have also provided information to Phase V, the company that handles calls to our 800 number both in regard to Zika and bluegreen algae. Additionally, we have been in touch with Allegiant Airlines and Frontier to assure we are apprised of the information their call centers is providing to the public when they are booking flights.
- Sports and Meetings
  - Sean attended the Florida Society of Association Executives Annual Conference July 13-15 in Bonita Springs. The conference offered a variety of educational sessions and keynote addresses on relevant topics in the meetings industry as well as several social functions providing the opportunity to network with over 125 meeting planners and association executives.
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  - Sean submitted a grant application to the Florida Sports Foundation to assist with offsetting expenses associated with hosting the 2<sup>nd</sup> Annual Englewood Beach Waterfest which will take place Nov. 18-20, 2016. The inaugural event generated over \$2.3 million in total economic impact in 2015.
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- Film

- Met with Brian Gleason re the Can't Stop the Feeling video. Acted as a liaison with Charlotte Players to identify talent for the video.
- At the request of VAC Executive Director Janet Watermeier, the VCB is helping the VAC develop a Video production program. Chip Futch and Jerry Jones will assist with equipment selection, course content and identifying instructors.
- Jerry Jones assisted Alan Macher, a writer who is developing a 1,500 word piece for *Where to Retire* magazine.
- Tallahassee Meeting Sales Representative – Part Time
- This month a proposal was submitted for a retreat for September, 2017. It is a church group. It is comprised of 50-100 women that gather for a weekend of fellowship and activities such as shopping, fishing and crafts.
- Susan will begin attending Meeting Professionals International chapter meetings which will help Charlotte County's product get more exposure with corporate meeting planners.

## Utilities

- Administration:

- Human Resources:
  - 237=Total positions 223 filled positions; 4 vacant positions; 10 offers pending
  - Halogen Pay for Performance Year End Evaluations in progress. Several divisions complete. 2 employees on full FMLA.
- Public Outreach:
- Developed FAQs to handout for the MSBU Public Hearing
- Assisted with finalization of the presentation for the MSBU Public Hearing
- Attended the MSBU Public Hearing
  - Content Management of [www.SpringLakesProject.com](http://www.SpringLakesProject.com): 603 visitors to the site
  - 305 Facebook Likers connected through social media
- Managed 12 Public Stuff inquiries and resolutions and 8 Public Records Requests
- Issued 1 press release: Force Main Damage (Parkside)
- Hydration sponsor for the Special Olympics Golf Tournament
- Hydration sponsor for Bi-Annual South Gulf Cove Trash Pick-Up Day
- Coordinated and recruited Utilities Department volunteer participation in the CC-TV government video production "Can't Stop This Feeling".
- PR/MRWSA Water Resources: Water Demand in July averaged 24.48 MGD and water quality was good.
- Business Services:
- Web Services – VueBill (hosted by BillTrust): Currently 16,194 (22%) of our customers now receive their bill electronically. 59% of our customers pay electronically.
- Fixed Base meter installation: 2,834 (41%) of the Utilities meters have been converted to fixed base meters. Of the 43,899 meters that were part of the full deployment project. 11,592 (26.4%) have been installed. Mueller has introduced new technology and is swapping out the meters in phases 1 through 5 with meters that include the new technology.
- Customer Service: Total number of customers to the lobby was 1,753.
- Delinquencies: Total delinquency revenue for the month was \$52,598 FY 16 total: \$456.333
- Banner Upgrade: The final migration occurred June 26. We have begun User Acceptance Training and have encountered some issues. Testing was to be complete 7/29 but we have only tested 69% of the test scripts. It has been decided to negotiate a change to the services under the current contract and extend the project Go Live to November 1
- Accounts Receivable: The 90 day July accounts receivable days was 15.6% compared to 24.63% last year at this time. The 30 day July accounts receivable was 79.68% compared to 70.63 last year at this time.

- Telephone Activity: There were 245 payment only calls and the average speed of answer was 58 seconds. 42% of all telephone calls are payment calls (either IVR or CSR). For the remaining 7,890 calls presented and average speed of answer was 5.39 minutes.
- Customer Satisfaction: The key areas that we survey include: LPS installation, new meter installation, and move in customer. The overall results of June Surveys were: 93% of move in customers were satisfied or extremely satisfied with their service, 89% of new water customers were satisfied or extremely satisfied with their service; and 100% of new sewer service customers were satisfied or extremely satisfied with their service.
- Engineering Services:
- Monthly Statistics: 1,466 Locates Processed from Sunshine State One Call; 2 Developer Agreements Prepared; 140 Service Availability Letters Prepared 44 Residential Service Applications Processed; inspected 8 CIPs, 6 private development projects; 1 line extension Project completed and sent to FDEP To place in Service; 6 FDEP Design Permits submitted; 1 new line extension payment received from property owners
- EW Spring Lake Sewer Project & Construction Crew:
- All valves have been installed to pits A-1 to a-91
- 2 homes connected to gravity sewer
- 156 of 215 agreements signed
- 25 EAMS WO's created for Mandatory Vacuum Sewer
- Mandatory gravity sewer connection completed for 3191 Lake View Blvd
- Relocation of Peachland Blvd. Force Main completed
- Conducted interviews for the open Locator position
- 5 employees attended Confined Space Training
- 4 employees attended MOT training
- 3 employees hired
- 1 employee resigned
- Both Skid Steers under warranty repairs
- Dump truck under warranty repairs
- State Revolving Fund Activity:
- Drinking Water SRF - Loan Acquisition in Process
- East and West Spring Lake loan application in the amount of \$2.655M submitted
- Fixed Base Meters and Parkside loan application in the amount of \$13.351M submitted
- Ingraham Water Main – Working on RFI and loan application. Public hearing to approve water facilities plan scheduled September.
- Myakka Bridge Crossing Booster Station – Working on RFI and loan application. Public hearing to approve water facilities plan scheduled September.
- Gulf Cove Myakka Crossing – Working on RFI and loan application. Public hearing to approve water facilities plan scheduled September.
- Burnt Store Road Phase II - Working on RFI and loan application. Public hearing to approve water facilities plan scheduled September.
- Clean Water SRF - Request for Inclusion
- An RFI was approved by the BCC and submitted to FDEP for construction of Loveland Grand Master and Interceptor for priority listing at FDEP August 10 hearing
- Clean Water SRF - Loan Application in Process
- Reclaimed Water East Port Stage 5 Improvements (construction): Working on Loan Amendment to be combined with Parkside Clean Water Loan
- Deep Creek Phase I (construction): Working on Loan Amendment, to be combined with Parkside Clean Water Loan
- Sewer Master Plan: Loan application Submitted 7/1/2016. Burnt Store Phase II – Working on RFI and loan application
- Morningstar Waterway - Working on RFI and loan application
- Clean Water SRF - Loan Agreement Status
- East and West Spring Lakes: Monitoring continues to verify compliance with federal regulations.
- Parkside Clean Water (construction): Application submitted in April, waiting for Agreement.



- Grants
- Legislative Appropriation: East and West Spring Lakes awarded additional \$500,000
- Revised Work Plan submitted for additional funds. Amendment being drafted.
- CDBG: Authority to Use Grant Funds approved. Quarterly report and Section 3 report submitted.
- SWFWMD: Reclaimed Water Phase 3
- New Applications due October 2016
- TMDL: East and West Spring Lakes Phases I and II
- Submitted revisions on Scope of Work and adjust task deadlines for Phase 1 to FDEP to reflect redesign from gravity to vacuum sewer. Waiting for proposed amendment to be approved by FDEP. Quarterly reports submitted.
- USDA: El Jobean
- USDA representative provided feedback on Preliminary Engineering Report and Environmental Report. Staff working on follow-up items
- RESTORE: East and West Spring Lakes
- Treasury conducted a site visit in July for grant pending for the removal/abandonment of 300 septic tanks within the EWSL project area.
- Disbursements
- No Disbursements Submitted
- Disbursement Request #4 received \$2,354,522.81
- Operations Division - Treatment Facilities (TF):
- 206 preventative maintenance, 23 corrective, and 4 emergency work orders were completed.
- Backflow/Reclaimed: Residential Cross-Connection Inspections: 109. Reclaim site inspections 11 and 1 backflow test/repair.
- Pre-Treatment: Monthly inspections 91, 53 re-inspections were completed. No notices of violation were issued. 1 spill was reported this month and 9 groundwater wells were sampled.
- Burnt Store WRF: Staff is working with Engineering to correct drainage issues at the site.
- Burnt Store WTP: Staff and vendor successfully installed and tested #2 deep injection well pump station pump & Motor. Also restored the Wonderware SCADA call-out alarms and staff removed then reinstalled both EQ Pumps replacement of the deteriorated concrete pump pedestals.
- East Port WRF: Staff repaired shorted motor leads on digester blower #4 and replaced a seeping isolation valve on the 6000 gallon chlorine storage tank.
- Rotonda WRF: Staff replaced the drum sprocket, drive sprocket, and chain on drum screen #2 and worked with a Rotork Technician to repair an inoperable valve actuator on aeration blower #5. It was warrantied. Staff also replaced a bad relay timer on the reclaimed jockey pump.
- West Port WRF: Staff removed and disassembled drum screens #1 & #2. The tanks were then coated with an epoxy to help prevent corrosion. Worn components were replaced and they were reassembled, reinstalled and put back in service. Staff also replaced a pH field probe and repaired the reclaimed water flow meter.
- Personnel: Treatment Facilities would like to welcome Zachary Grainger to our staff. Zachary is a wastewater plant operator at the Rotonda plant.
- Training: 3 Staff members attended First Aid/CPR Training, 1 staff member attended MOT, 1 staff member attended Confined Space Training and 1 staff member attended FSEA's Ethics/Data Integrity Workshop.

➤ Flow Data												
Year	Month	Burnt Store WRF		East Port		Rotonda WRF		West Port WRF		Total CCU		Burnt Store WTP
		A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F
		Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Water
		Flow	Customers	Flow	Customers	Flow	Customers	Flow	Customers	Flow	Customers	Customers
2016	Jan	0.455	0.001	4.896	0.428	1.326	0.540	0.603	0.256	7.280	2.016	0.430
2016	Feb	0.444	0.000	5.188	0.264	1.348	0.504	0.612	0.241	7.592	1.978	0.472
2016	March	0.386	0.002	4.549	0.537	1.143	0.938	0.614	0.223	6.692	1.700	0.533

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2016	Apr	0.293	0.001	3.967	1.621	0.955	0.931	0.616	0.243	5.781	2.796	0.462
2016	May	0.222	.0001	3.727	1.685	0.766	0.761	0.616	0.254	5.331	2.701	0.375
2016	June	0.303	0.002	6.041	0.935	0.849	0.841	0.623	0.268	7.816	2.046	0.305
2016	July	316	.004	4.742	1.145	0.843	0.812	0.627	0.324	6.528	2.285	0.311
2015	Aug	0.354	0.000	5.446	0.586	1.090	0.706	0.538	0.049	7.428	1.341	0.330
2015	Sept	0.383	0.000	4.809	0.632	1.176	0.634	0.560	0.000	6.928	1.266	0.496
2015	Oct	0.321	0.003	4.037	0.988	0.992	0.854	0.537	0.155	5.887	2.000	0.429
2015	Nov	0.314	0.001	3.852	1.561	0.907	0.935	0.605	0.280	5.678	2.777	0.387
2015	Dec	0.340	0.000	3.915	1.200	0.911	0.878	0.599	0.281	5.765	2.642	0.387

- Operations Division - Water Distribution:
- Installed a total of 43 new water service lines.
- Replaced 14 galvanized services.
- Dedicated 300 man hours to Engineering projects involving the water system.
- One staff member attended confined space training, three were certified in MOT.
- The contractor finished sandblasting the storage tank dome at the Golf Course Booster station. He is starting to repaint now.
- The Facilities contractors have started work on the installation of the bathroom and office at the Gulf Cove Booster.
- Drained, cleaned and had Crom inspect the storage tank at the Gulf Cove Booster. Returned tank to normal operation.
- Repaired lightning damage at the Gulf Cove Booster.
- Set new PLC cabinet in place at the Rotonda Booster. Started running the conduit and started controls testing.
- Still operating with a temporary booster station operator.
- Operations Division - Wastewater Collection:
- Sewer Line Work Group:
- Investigated 2 backups determined to be customer's problem
- Excavated and repaired 2 service laterals
- Repaired 1 force main break caused by power company contractor and completed 1 force main diversion for new construction conflict
- Cleared 2 gravity sewer main line blockages
- Located 5 lateral connections for the Utilities Engineering Department
- Completed 30 sewer ARV PMs
- Cleaned and televised 852' of gravity main
- Repaired 4 manholes by raising/replacing the ring & cover on Orlando Boulevard
- 24 LPS Taps were installed for new construction
- Lift Stations Work Group:
- 131 Corrective Work Orders completed
- 52 Preventive Work Orders completed
- Replaced PVC discharge lines with HDPE at LS #311 Capricorn
- Replaced all 4 valves in vault at LS #54 Comstock
- Coordinated bypass of LS #65 Southport Master for replacement of automatic transfer-switch
- Low Pressure Sewer Work Group:
- 3 mandatory installs completed
- 170 LPS Service Calls Responded to
- 19 Preventive Maintenance work orders completed
- 8 LPS system up-grades completed